

VOORHEES TOWNSHIP BOARD OF EDUCATION
329 ROUTE 73, VOORHEES, NJ 08043

The regular meeting of the Voorhees Township Board of Education was held on Wednesday, November 29, 2017 at 7:30 PM at the Kresson School, Mr. John Schmus presiding.

I. PUBLIC NOTICE

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

1. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on August 3, 2017.
2. Publishing written notice in the Courier Post on August 7, 2017.
3. Filing written notice with the Clerk of Voorhees Township on August 3, 2017.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Barbara Dunleavy

Dana Galiano

Denise Kirkland (by phone)

Dr. Marissa Levy

Amy Lynch

Dawn Wallace

John Schmus

Raymond J. Brosel, Jr., Superintendent

Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/
Board Secretary

Howard Mendelson, Attorney

Absent

Bruce Karpf, Vice-President

Richard Nelson, President

SERVICE AWARD

IV. MINUTES

1. Motion by Mrs. Wallace, seconded by Ms. Galiano, to approve the minutes of the meeting of October 30, 2017.

Motion carried, 6 ayes, 1 abstention; Mrs. Dunleavy.

V. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".
2. Suspensions as shown on Attachment "A1".
3. (HIB) Harassment, Intimidation and Bullying

VI. COMMUNICATIONS

VII. BOARD SECRETARY REPORT

1. Election Results
2. 2016-2017 Comprehensive Annual Financial Report (CAFR)
3. Budget Calendar

VIII. SUPERINTENDENT REPORT

1. Kresson Time Lab Makerspace – Mrs. Morris and Mrs. Richards

IX. COMMITTEE REPORT

1. Policy Committee – Mrs. Dunleavy reported the Committee reviewed the policy on the agenda and recommends approval.

X. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XI. BOARD COMMENTS

XII. TRANSPORTATION

XIII. POLICY

Motion by Dr. Levy, seconded by Mrs. Lynch, to approve:

1. the first reading of the following policy:
 - a. 8441 Care of Injured and Ill Persons

Motion carried, 7 ayes.

XIV. PERSONNEL

Motion by Mrs. Lynch, seconded by Mrs. Wallace, to approve:

The Superintendent recommends the following for your approval:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. revising the salary of Claudia Parisi, instructional associate, for the period from September 1, 2017 through June 30, 2018 from Step 14 (120), \$46,866 to Step 14 (120), \$47,766. (Tier 1 Service Award included)
3. ratifying the employment of Natalie Russo, teacher, for the period from November 16, 2017 through June 30, 2018 at a salary of Step 1, BA, \$48,172, prorated. (Leave replacement position).
4. ratifying the employment of Kathleen Gallagher, teacher, for the period from November 20, 2017 through January 16, 2018 at a salary of Step 1, BA, \$48,172, prorated. (Leave Replacement Position)
5. ratifying revising the employment of Lisa Findley from instructional associate to teacher for the period from October 19, 2017 through December 22, 2017 at a salary of Step 1, BA, \$48,172, prorated. (Leave Replacement Position)
6. revising the employment of Alissa Rodriguez from instructional associate to teacher for the period from January 2, 2018 through June 30, 2018 at a salary of Step 1, BA, \$48,172, prorated. (Leave Replacement Position)
7. ratifying the employment of Laura Loeser, instructional associate, for the period from November 13, 2017 through June 30, 2018 at a salary

of Step 1, NC, \$10,404 (\$16,762, prorated, 4.5 hours/day, 5 days/week), prorated.

8. the employment of Lisa DeAugustine, instructional associate, for the period from January 2, 2018 through June 30, 2018 at a salary of Step 1, NC, \$10,404 (\$16,762, prorated, 4.5 hours/day, 5 days/week), prorated.
9. the employment of the following staff for After School Enrichment Club at ET Hamilton School at an hourly rate of \$53:

a.	Sandra D'Amico	11 hrs	\$583
b.	Kelly Courtney	11 hrs	\$583
c.	Rachael Hensel	11 hrs	\$583
d.	Robin Mazurek	11 hrs	\$583
e.	Caitlin Gillespie	11 hrs	\$583
f.	Alison Ferrell	11 hrs	\$583
10. the employment of the following staff for After School Enrichment Club at Kresson School at an hourly rate of \$53:

a.	Kelly Court	12 hrs	\$636
b.	Anthony Klock	24 hrs	\$1,272
c.	Maria Pinnizotto	24 hrs	\$1,272
d.	Amy Ronczka-Casmay	6 hrs	\$636
11. the of employment of the following staff for After School Enrichment Club at Osage School at an hourly rate of \$53:

a.	Christine Balducci	16 hrs	\$848
b.	Lisa Pacifico	16 hrs	\$848
c.	Eileen McKernan-Coughlin	16 hrs	\$848
d.	Ashley Carfagno	16 hrs	\$848
e.	Lynn Gavin	16 hrs	\$848

- | | | | |
|----|----------------------|--------|-------|
| f. | Maureen Loutzenhiser | 16 hrs | \$848 |
| g. | Debora Reca | 16 hrs | \$848 |
| h. | Joseph Brooks | 16 hrs | \$848 |
12. the employment of the following staff for After School Enrichment Club at Signal Hill School at an hourly rate of \$53:
- | | | | |
|----|------------------------|-------|-------|
| a. | Lindsay May | 6 hrs | \$318 |
| b. | Nikita Bates | 6 hrs | \$318 |
| c. | Krystina Cole | 6 hrs | \$318 |
| d. | Gina Leonetti | 6 hrs | \$318 |
| e. | Jaclyn Eskenas | 6 hrs | \$318 |
| f. | Mary Ellen Fitzpatrick | 6 hrs | \$318 |
13. the employment of the following staff for After School Enrichment Club at Voorhees Middle School at an hourly rate of \$53, to be paid from the Municipal Drug Alliance Fund:
- | | | | |
|----|----------------------|--------|-------|
| a. | Mary Killion | 18 hrs | \$954 |
| b. | Tara Johnson | 18 hrs | \$954 |
| c. | Diane Manashil | 18 hrs | \$954 |
| d. | Cliff Levine | 18 hrs | \$954 |
| e. | Tara Ratliff | 18 hrs | \$954 |
| f. | Jaclyn Pryzbylkowski | 18 hrs | \$954 |
14. the following staff members as substitutes for the Enrichment Club at Voorhees Middle School at an hourly rate of \$53:
- | | | | |
|----|---------------|--|--|
| a. | Joanna Swartz | | |
|----|---------------|--|--|
15. the following staff members as substitutes for the Enrichment Club at ET Hamilton School at an hourly rate of \$53:

-
- a. Marlene Consenza
 - b. Kelli Gallo
 - c. Kelli Trost
16. the employment of the following staff members as substitute teachers for the After School Enrichment Club at Signal Hill School at an hourly rate of \$53:
- a. Jennifer Buono
 - b. Coleen Nolan
 - c. Melissa Rupp
17. Michael Farrell as Musical Director for the Voorhees Middle School Winter Concert with a stipend of \$86.
18. the following staff members as chaperones for the Voorhees Middle School Winter Concert with a stipend of \$86:
- a. Stephanie Steinbeck
 - b. Eileen Yaffa
 - c. Carmella Bell
 - d. Anne Scocca-Luscombe
 - e. Lisa Leaf
 - f. Danielle Magazzu
19. Michael Farrell as Musical Director for the Voorhees Middle School Spring Concert with a stipend of \$86
20. the following staff members as chaperones for the Voorhees Middle School Spring Concert with a stipend of \$86:
- a. Stephanie Steinbeck
 - b. Carmella Bell
 - c. Anne Scocca-Luscombe

- d. Lisa Leaf
 - e. Danielle Magazzu
21. the following staff members as mentors for the 2017 – 2018 school year with a stipend of \$550:
- a. Marlo Hesson
 - b. Dena Appelson
22. ratifying the employment of CER personnel for the 2017-2018 school year as shown on Attachment “B”.
23. ratifying the following substitute school nurse for the 2017 - 2018 school year at a daily rate of \$150:
- a. Eleanor Campanaro
24. the following substitute teachers for the 2017 - 2018 school year at a daily rate of \$85:
- a. Dustyn DeBernardo BA University of the Arts
 - b. Isabelle Boguski MA The College of New Jersey
25. the following substitute instructional for the 2017 -2018 school year at a daily rate of \$75:
- a. Janae Banner
26. ratifying the following substitute secretary for the 2017 -2018 school year at a daily rate of \$70:
- a. Angela Grasso
27. an unpaid leave of absence for Christina Rossi, instructional associate, for the period from January 2, 2018 through June 15, 2018.
28. an unpaid medical leave of absence for A.M., teacher, beginning December 7, 2017 PM. The family leave act shall be honored.
29. the retirement of Denise Costigan, assistant principal, effective January 31, 2018.
30. ratifying the employment of Christine Radovich, instructional

associate, for the period from November 28, 2017 through June 30, 2018 at a salary of Step 1, NC, \$10,404 (\$16,762, prorated, 4.5 hours/day, 5 days/week), prorated.

Motion carried, 7 ayes.

XV. DEFERRED ACTION

XVI. NEW BUSINESS

Motion by Ms. Galiano, seconded by Mrs. Lynch, to approve:

1. the following field trips:
 - a. ET Hamilton School, self-contained class, February 6, 2018, Destination – We Rock the Spectrum, Mt. Laurel, NJ.
 - b. Signal Hill School, self-contained class, February 6, 2018, Destination – We Rock the Spectrum, Mt. Laurel, NJ.
 - c. Signal Hill School, second grade, May 4, 2018, Destination – Adventure Aquarium, Camden, NJ.
 - d. Signal Hill School, fifth grade, May 18, 2018, Destination – National Constitution Center and Walking Tour of Philadelphia, Philadelphia, PA.
 - e. Signal Hill School, third grade, May 30, 2018, Destination – The Franklin Institute, Philadelphia, PA.
2. and ratify travel and related expenses for district employees as shown on Attachment “C”.
3. the attendance of Clark Mathes, Director of Buildings and Grounds, and Mark Mignone, Building Foreman, at the 2018 new Jersey School Buildings and Grounds Association Exp in Atlantic City, NJ, March 12-14, 2018, at no expense to the district.
4. the submission of the FY 2018 ESSA Amendment Application. The Superintendent and the Assistant Superintendent for Business/Board Secretary are authorized to execute the necessary documentation to effectuate the grant.
5. the adoption of the following curriculum guides (on file with Board

Secretary):

- a. Visual and Performing Arts – First through Eighth Grades
 - b. Social Studies – Kindergarten through Eighth Grades
6. the Nursing Services Plan for the 2017 – 2018 school year as shown on Attachment “D”.
 7. the revised Boy’s Basketball Schedule for the 2017 – 2018 school year as shown on Attachment “E”.
 8. ratifying out of district tuition and contracted services for special education for the 2017-2018 school year as shown on Attachment “F”. (Names of students on file with Board Secretary)
 9. CER programs for the 2017-2018 school year as shown on Attachment “G”.
 10. a three hundred (300) hour internship for Christina Rossi, Rowan University, at Voorhees Middle School during the Spring 2018 semester.
 11. Ricki Mahon, Stockton University, for student teaching at Osage School during the Spring 2018 Semester.
 12. Michaela Lippert, Farleigh Dickinson University, for five (5) days of field experience at ET Hamilton School during January, 2018.
 13. the Resolution to Renew Membership and the Indemnity & Trust Agreement for the Burlington County Insurance Pool for a three year membership term commencing on July 1, 2018 as shown on Attachment “G2”.

Motion carried, 7 ayes.

XVII. MEETING DATES

January 3, 2018	7:30 PM	Board Reorganization Administration Building
January 24, 2018	7:30 PM	Board Meeting Signal Hill

XVIII. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XIX. BOARD COMMENTSXX. FINANCE

Motion by Mrs. Wallace, seconded by Ms. Galiano, to approve:

1. the Bill Lists as shown on Attachment "H".
2. the following financial reports, in accordance with N.J.S.A. 18A:17-36 and N.J.S.A. 18A:17-9, for month ending October 31, 2017 as shown on Attachment "I".
 - a. Cash Reconciliation
 - b. Board Secretary's Report
3. the transfer list as shown on Attachment "J".
4. the Board Secretary Certification resolution as follows:

BE IT RESOLVED That the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending October 31, 2017 as follows:

Increased \$0.00

Decreased \$0.00

5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-16.10(c), the Voorhees Township Board of Education certifies that as

of October 31, 2017 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Frank T. DeBerardinis, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of October.

NONE

7. posting a Request for Qualifications for the following professional services on the District website:
- a. Auditor
 - b. Solicitor
8. accepting the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings, Financial Compliance and Performance for the Board of Education of the Township of Voorhees School District for the fiscal year ended June 30, 2017 as read and discussed. (On file with Board Secretary)

Summary of Audit available for public review.

Recommendations:

NONE

Motion carried, 7 ayes.

XXI. ADJOURNMENT

1. Motion by Mrs. Dunleavy, seconded by Mrs. Lynch, to approve adjourning the meeting at 8:16 PM.

Motion carried unanimously.

July 2017 - June 2018

FIRE DRILL AND SCHOOL SAFETY DRILL SCHEDULE:

MONTH	SCHOOL	FIRE DRILL	SAFETY DRILL	TYPE OF DRILL
July	Hamilton	N/A	N/A	
	Kresson	7/13/2017	7/26/2017	Lockout
	Middle	7/13/2017	7/26/2017	Evacuation (Non-fire)
	Osage	N/A	N/A	
	Signal Hill	7/13/2017	7/20/2017	Room Clear
August	Hamilton	N/A	N/A	
	Kresson	8/2/2017	8/3/2017	Room Clear
	Middle	8/17/2017	8/23/2017	Lockout
	Osage	N/A	N/A	
	Signal Hill	8/2/2017	8/8/2017	Lockout
September	Hamilton	9/13/2017	9/18/2017	Evacuation (Non-fire)
	Kresson	9/14/2017	9/20/2017	Room Clear Drill
	Middle	9/27/2017	9/20/2017	Bomb Threat
	Osage	9/14/2017	9/20/2017	Evacuation (Non-fire)
	Signal Hill	9/15/2017	9/20/2017	Evacuation (Non-fire)
October	Hamilton	10/11/2017	10/3/2017	Lockdown
	Kresson	10/11/2017	10/26/2017	Lockdown
	Middle	10/10/2017	10/25/2017	Evacuation (Non-fire)
	Osage	10/11/2017	10/24/2017	Lockdown
	Signal Hill	10/5/2017	10/20/2017	Bomb Threat
November	Hamilton	11/1/2017	11/17/2017	Bomb Threat
	Kresson			
	Middle			
	Osage	11/16/2017	11/15/2017	Bomb Threat
	Signal Hill	11/3/2017	11/14/2017	S.I.P. w/o Instruction
December	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
January	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
MONTH	SCHOOL			

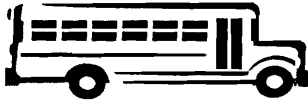
SUSPENSIONS

Middle School

1 student

2 days

Inappropriate Behavior



Great Community-Great Schools

Community
Education
Recreation

Michael Redfearn
Coordinator
(856) 795-2025 Ext. 5232

Karen Ferguson
Administrative Assistant
(856) 795-2025 Ext. 5231

To: Frank DeBerardinis
From: Michael Redfearn
Re: Employment

Please add the following names to be approved for employment 2017-2018 School Year.

Samanth Sawka	\$9.00./hr	SAC Counselor
Alyssa Reavey	\$9.00/hr	SAC Counselor
Jordyn Kossow	\$9.00/hr	SAC Counselor

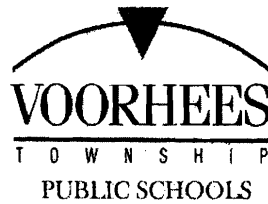
Thank You

Michael Redfearn

VOORHEES TOWNSHIP BOARD OF EDUCATION
 November 29, 2017
 BOARD MEETING

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DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
PROFESSIONAL DAYS - Approvals							
12/1/2017	Long	Paula	Signal Hill	Guidance	Legal One-Section 504	Cherry Hill, NJ	\$100.00
12/8/2017	Sandone	Francine	VMS	Psychologist	NJ Assoc of School Psychologists	East Windsor, NJ	\$175.00
PROFESSIONAL DAYS - RATIFICATIONS							
11/16/2017	Young	Diane	Admin	Asst Superintendent	NJSBA Workshop	Trenton, NJ	\$0.00



**Nursing Services Plan
2017-2018 School Year**

Objective: The objective of the Voorhees Township Public School District is to ensure the health and safety of all its students and employees. Through the implementation of the Nursing Service Plan the goal of achieving an optimal state of health is best achieved. Good health is achieved by addressing the wellbeing of individuals as it pertains to one's physical, emotional, psychological and spiritual wellbeing. The Voorhees Township Public School district supports school nursing goals to provide the fullest possible educational opportunity for each district student by minimizing absence due to illness and creating a climate of health and well-being in the district schools.

Basic Nursing Services include the following:

1. Carry out written orders of physicians and standing orders of the school physician;
2. Conduct health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 and monitoring vital signs and general health status for emergent issues for pupils suspected of being under the influence of alcohol and controlled dangerous substances pursuant to N.J.S.A. 18A:40-4;
3. Maintain pupil health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4;
4. Recommend to the school Principal those pupils who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;
5. Annually review pupil immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;
6. Recommend to the school Principal exclusion of pupils who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7 and 8;
7. Direct and supervise the emergency administration of epinephrine and train school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6;
8. Coordinate care and educate school staff to provide a safe, therapeutic environment for students with diabetes pursuant to N.J.S.A. 18A:40-12.11-21
9. Administer asthma medication in accordance to asthma action plan;
10. Direct and supervise the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;
11. Provide classroom instruction in areas related to health pursuant to N.J.A.C. 6A:9-13.3;
12. Review and summarize available health and medical information regarding the pupil and transmit a summary of relevant health and medical information to the Child Study Team for the meeting pursuant to N.J.A.C. 6A:14-3.4(h);
13. Write and update, at least annually, the individualized health care plan and the individualized emergency healthcare plan for pupils' medical needs and instructing staff as appropriate;

14. Write and update, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a), for any pupil who requires them;
15. Implement and assist in the development of healthcare procedures for pupils in the event of an emergency;
16. Instruct teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3; and
17. Provide other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.
18. Report any suspected child abuse cases to proper authorities.

Roles of the School Nurse

Provision of Nursing Care

The school nurse employs a nursing process that includes assessing, planning, implementing and evaluating nursing care in an on-going manner. Individualized health care plans (IHP's) and emergency care plans (ECP's) are prepared and implemented by the school nurse for students with acute or chronic health concerns. There are an increasing number of students with special needs attending school. With improvements in health care technology, more students survive congenital abnormalities, but may have chronic health conditions that necessitate a variety of innovative medications that can both affect their learning and require continual monitoring by the school nurse.

Data Collection

The school nurse maintains confidential information separate from other student records regarding students' health, such as health histories, health practices, environmental concerns, safety issues, communicable disease patterns and current health information that are important to the student and the school. A permanent record of the student's health status is maintained for each student. Consultations with students, parents, guardians, teachers, physicians, school administrators, health agencies, and custodians are required to obtain and maintain data.

Communication

The school nurse is a focal point in the sharing of important information with students, parents, staff members, physicians, health care agencies, and governmental entities. Telephone conferences, personal letters, flyers, bulletin board postings, e-mails, personal conferences with students, teachers and parents, team meetings, and Child Study Team meetings represent some of the methods and forums in which health information is communicated.

Health Counseling

The school nurse serves in the role of counselor to students, parents and staff regarding health issues and concerns. Referrals are made by the school nurse to guidance counselors, teachers, child study team members, parents, physicians and community health resources. The school nurse researches health information for students, staff and families, and provides information to them.

Education

The school nurse serves the vital role of health educator. Informal teaching takes place continuously on a one- to- one basis or in group settings for students, staff and parents. Staff training in CPR, AED, Diabetes and Epinephrine administration is provided by the school nurse staff or professional health care agencies.

Child Advocate

The school nurse works closely with staff and families to facilitate addressing health needs and accommodations for students. Advocacy can extend beyond these areas to include referrals for health services, counseling, community programs, camps or Division of Child Protection and Permanency (DCP&P).

Record Keeping

Medical records must be maintained for each student. Documentation for each incident of nursing care is required. Each entry must include the date, time, major complaint, nursing assessment, plan of care, implementation and evaluation. Written communication from parents or health care providers must also be incorporated into the student records. Data must also be collected and recorded for state agencies with respect to immunizations, tuberculosis testing, medical waste management and employee injuries.

Resource Person

Students, staff and parents consult the school nurse for health information. An important part of the role requires researching web sites, journals, and health textbooks to provide up-to-date health information. Recommended web sites and written information are supplied.

Severity Coding

The number of students in the special education population and the severity of health concerns need to be considered in the context of the total student enrollment. Severity coding may assist the school nurse in identifying the need for supplemental or additional nursing services for individual students or in the development of schedules, emergency plans, etc. Severity coding can be broken down into four levels: **Nursing Dependent, Medically Fragile, Medically Complex, and Health Concerns.**

- **Level 1: Nursing Dependent** Nursing Dependent students require 24 hours/day, frequently one-to-one, skilled nursing care for survival. For example, a student on a ventilator requires continuous nursing assessment and intervention.
- **Level 2: Medically Fragile** Students with complicated health care needs in this category face each day with the possibility of a life-threatening emergency requiring the skill and judgment of a professional nurse. Examples may include, but are not limited to, seizure disorder requiring Cardio-pulmonary resuscitation (CPR) or status epilepticus, severe asthma, asthma requiring nebulizer treatments, dysphagia with an increased risk of aspiration, sterile procedures, tracheostomy care with suctioning, unstable diabetes or newly diagnosed diabetes with unscheduled blood sugar monitoring and insulin injections, and diabetes with insulin pumps that require monitoring.
- **Level 3: Medically Complex** Students with medically complex concerns require daily treatments or close monitoring by a professional nurse. They may have unstable physical and/or social-emotional conditions and the potential for a life-threatening event

may exist. Examples include, but are not limited to, ADHD and on medication, anaphylactic event, cancer, immune disorders, moderate to severe asthma (inhaler, peak flow meter), seizure disorders, carefully timed medications with major side effects, unstable metabolic conditions, continuous or intermittent oxygen, and complex mental or emotional disorders.

- **Level 4: Health Concerns** In the category of health concerns, the student's physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to, dental disease, headaches, migraines, sensory impairments, dietary restrictions, eating disorders, orthopedic conditions requiring accommodations and encopresis.

Nursing Services in Emergency Situations

The school nurse will follow emergency protocols in the event of an accident or emergency medical situation. Nurses maintain CPR certifications and routinely train other school staff such as coaches. A call to 911 is warranted in all cases where effective treatment cannot be provided. The school nurse also serves an important role in the district's school safety and emergency plan. In the event of extended lock downs or emergency evaluations, the school nurse will address student needs according to established plans.

Assignment Plan for Certified Nurses

School	Nursing Staff	Student Population	Staff Population
E.T Hamilton Elementary	1 Certified School Nurse	382 Students	73 Staff Members
Kresson Elementary	1 Certified School Nurse	396 Students	69 Staff Members
Osage Elementary	1 Certified School Nurse	669 Students	96 Staff Members
Signal Hill Elementary	1 Certified School Nurse	505 Students	88 Staff Members
Voorhees Middle School	2 Certified School Nurses	1044 Students	148 Staff Members

E.T. Hamilton School

A certified school nurse, Heather Karbaugh, is assigned to E.T. Hamilton School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. No other nursing personnel are required to meet the needs of students in the general population or the special education programs. There are 35 students with food allergies, 17 students with epi-pens, 51 students with asthma, and 7 students with seizure disorders.

Kresson School

A certified school nurse, Dorrie Uscinowicz, is assigned to the Kresson School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. A Bayada nurse is staffed for 1 student who is medically fragile. An additional part-time health

aide is assigned to 1 student that needs medical attention. There are 48 students with food allergies and 23 that require an epi-pen. There are 49 asthmatic students, 1 student with a heart condition, 3 students with seizure disorders, and 1 student with a mental illness.

Osage School

A certified school nurse, Susan Guerin, is assigned to the Osage School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. There is 1 student with type 1 diabetes with an insulin pump, this student has an additional registered nurse that provides one to one care for the student. There are 63 students with asthma, where 12 have inhalers. Currently, there are 44 students with known food allergies and 14 students with epi-pens. There are 6 students with seizure disorders. Four students have heart disease, 1 student with cystic fibrosis and 1 student with chronic gastrointestinal disease.

Signal Hill School

A certified school nurse, Ashley Philip, is assigned to the Signal Hill School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. No other nursing personnel are required to meet the needs of students in the general population, preschool programs or the special education programs. There are 21 students with epi-pens and 59 with food allergies. There are 55 asthmatic students and 13 that have an inhaler. There are 6 students with seizure disorders, 1 student with a bleeding disorders and 1 student with a connective tissue disorder.

Voorhees Middle School

Two certified school nurses, Taylor Dansky and Marissa Del Palazzo are assigned to the Voorhees Middle School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. There is 1 Bayada nurse that provides care for 1 child in a self-contained classroom. There are 155 students with food allergies and 160 asthmatic students. Thirty-eight student require an epi-pen in school. Eight students have a cardiac disorder and 14 students have seizure disorders. The Voorhees Middle School has 6 diabetic students.

The district also employs a floating substitute school nurse three days per week to provide for absences and allow the substitute nurse to learn the medical needs of medically fragile students. A calendar is maintained annually for services to be shared. By providing a regular substitute, the medical needs of children will be served more effectively. The district nurses are employed as 10-month employees and the district does not staff nurses in all of the schools during the summer months when school is not in session.

Nursing Services to Non-Public Schools

Board of Education Policy 5306 governs health services to nonpublic schools. Services will be provided by a registered nurse employed by the school or through a third party or independent contractor. A nonpublic school may decline services.

2017-2018 Boys Basketball Schedule

Friday 12/1	Stratford @ VMS DH	3:45pm
Thurs. 12/7	Mt. Laurel @ VMS	3:45pm
Monday 12/18	Beck @ VMS	5:00pm
Wednesday 12/20	VMS @ Carusi	5:00pm
Wednesday 1/3	Rosa @ VMS	5:00pm
Monday 1/8	VMS @ Winslow	3:45pm
Wednesday 1/10	C.W. Lewis @ VMS	3:45pm
Wednesday 1/17	VMS @ Mullen	3:45pm
Monday 1/22	VMS @ Glen Landing	3:45pm
Wednesday 1/24	VMS @ Beck	3:45pm
Monday 1/29	Carusi @ VMS	3:45pm
Wednesday 1/31	VMS @ Rosa	3:45pm

**New Business Ratifications
Out of District and Contracted Services 2017-2018**

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Please ratify the following services for students with disabilities:

18JM	NJ Commission for the Blind 2201 Route 38 East Cherry Hill, NJ 08002 Educational Level 1 Services	\$1,900.00
18MF	Bancroft at Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 \$287.81 per day/163 days	\$46,913.03

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VOORHEES CER 2018 INDOOR SOCCER PROGRAM

SUNDAYS – January 14th thru February 11th, 2018

Who: Boys and girls, Grades K-5
Where: VMS – 5 Weeks
When: 11:00 a.m.- 4:00 p.m., 1 hour games by age and grade
Cost: \$90.00
Instructor: Steve Kosyla

Players will be placed on teams according to age and ability. Games will be geared towards skill development in a fun environment. Come experience indoor soccer at its best while improving the player’s skill level. Players of all ability levels are welcome. Deadline to register is Friday Jan. 5th!

All families will be contacted by noon on or before Saturday 1/13/2018.
Some age groups fill quickly..... Register ASAP.

ANY QUESTIONS-CALL 609-828-5840-STEVE KOSYLA

Winter Soccer

Mail or drop off this form with check made payable to:
Voorhees CER Program
1000 Holly Oak Drive
Voorhees, NJ 08043

Registration form:

First Name: _____ Last Name: _____

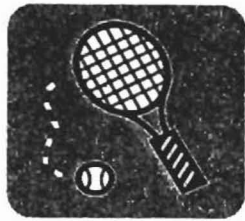
Address: _____ City: _____ Zip: _____

Home phone: _____ Grade: _____ Sex: _____ Age: _____

Emergency (cell) number: _____

E-Mail Address: _____

T-Shirt size: _____



VOORHEES CER WINTER TENNIS PROGRAM

Voorhees CER will be running an 8 week spring tennis program for students currently in grades 1 to 8 and adults. The program will be held outdoors (weather permitting) or indoors at the Voorhees Middle School. The cost is \$110 per child grades 1-4 and \$130 per child grades 5-8 and adults. All participants will need to provide one can of unopened balls and their own tennis racket.

Each class is limited – **FIRST COME FIRST SERVED.** Class size is limited to only 12 students.

<u>DAY</u>	<u>GRADE</u>	<u>TIME</u>	<u>START DATE</u>	<u>OFF DAYS</u>
Monday	1-2	4:45-5:45 p.m.	January 8th	Jan. 15, Feb. 19
Monday	3-4	5:45-6:45 p.m.	January 8th	Jan. 15, Feb. 19
Monday	5-8	6:45-8:00 p.m.	January 8th	Jan. 15, Feb. 19
Friday	3-4	4:45-5:45 p.m.	January 12th	
Friday	1-2	5:45-6:45 p.m.	January 12th	
Friday	5-8	6:45-8:00 p.m.	January 12th	

REMINDER: FIRST COME, FIRST SERVED!!

*****Please note-you will not get a phone call, assume that you are registered. We will call only if the class is full.*****

Make checks payable to Voorhees CER and mail to:
1000 Holly Oak Drive
Voorhees, NJ 08043.

Any questions, call 856-795-2025, ext. 5231 or 5232

Winter Tennis

Name: _____ Grade: _____

Address: _____ Phone #: _____

Emergency phone #: _____ Class time: _____

Day: Monday or Friday (circle one) Check #: _____ Check Amount: _____

Email: _____



CER Saturday Spectacular



4 Weeks 10:00 -12:00
Jan 13, 2018 – Feb 3, 2018

LEGO Club

Participants will develop the skills of leadership, cooperation, and problem solving and as they work with others to build Lego creations. Besides building, each week the children will participate in physical activities such as relay races and scavenger hunts to challenge to their creativity. When working together on a team, each member will take on a different role as they complete their project. The roles of Engineer, Builder and Parts Manager will allow the participants to experience the responsibilities that each job demands. Time will be allowed for all members to “free build” so their personal creativity and imagination can be explored.

Maximum of 12 participants - Grades 2 – 5

Time: 10:00 – 12:00 **Instructor: Ms. Paula Long VTSD** **Fee: \$80.00**
Location: Signal Hill School **Code: 13**

Creating Creatures

Young artists will create a variety of creatures, some real, some fanciful. Various art mediums and techniques will be explored. We will find inspiration from brief readings and art samples. Our young artists will have the opportunity to gain insight by displaying and discussing finished work.

Time: 10:00 – 12:00 **Instructor: Mrs. Lise Grossman VTSD** **Fee: \$80.00**
Location: Kresson School **Grades: 1- 5** **Code: 14**

KidzArt

Discover the artist in you! KidzArt students will produce amazing drawings and work on exciting art projects using charcoal, chalk pastels, oil paints, prisma markers and clay. Only the best artist quality materials will be used which are included in the fee. **All new projects**

Grades: 1-8 **Location: Kresson School** **Time: 10:00-12:00** **Code: 15** **Fee: \$80.00**
Instructor: Patti Barber

Work with 21st Century Technology

Using Office, iPads, the Internet, and iMovie

Students in grades 1-5 will learn new features of iWorks (Pages, Keynote & iPhoto and/or Word, Power Point, Excel, and Publisher by discovering the ribbon/tabs of Office 2007. With hands on activities students will create multimedia presentations, desktop publications, and charts using new features such as smart art, designs, and inserting graphics/images and movies. Digital images and movie editing will also be explored using iMovie on iPads. Student will learn what type of file(s) should be used with movie editing software.

Time: 10:00 – 12:00 **Instructor: Mrs. Andrea Carroll VTSD** **Location: Kresson School**
Fee \$80.00 **Code: 16** **Grades: 1-5**

Pre-School READY, SET, ROCKET INTO READING

Give your child a powerful blastoff! This session is filled with reading readiness activities: letter and sound recognition, story comprehension, songs, games and more to give your child an advantage for Kindergarten. Your child must be **5 years of age by August 31 and entering Kindergarten in September 2018**. Enroll today!
Class limit 8 students

Time: 10:00 – 12:00 **Instructor: Mrs. Recca VTSD** **Location: Kresson School** **Fee: \$80.00** **Code: 17**

Kindergarten Ready, Set, Blasting through Books!

Keep your child firing ahead for first grade! This session strengthens reading skills from the Kindergarten curriculum and progresses into first grade objectives through decoding activities, story comprehension, projects, games and more. Give your child an advantage for first grade. Your child must be **6 years old by August 31 and entering first grade in September 2018**. Enroll today~ class size is limited to 10 students.

Time: 10:00 -12:00 pm **Instructor: Mrs. Bradley VTSD** **Location: Kresson School**
Fee: \$80.00 **Code: 18**

Flag Football

The Ultimate Flag Football experience returns this winter! This class is perfect for both beginners and those students with previous experience playing football. Those students who sign up will learn the basics of football such as the positions and rules, as well as learning how to correctly run and defend passing patterns. But that's not all because you will also get to play in Full Flag Football games! Join today so that you will be able to run, throw, catch, dive, score, and grab those flags on your way to victory **Grades 3-6**

Time 10:00-12:00 Instructor: Mr. Brattelli Location: Kresson School Fee: \$80.00 Code: 19

STEM Activities

STEM focuses on the areas of Science, Technology, Engineering, and Mathematics. Throughout this session, students will complete various, fun, hands-on and inquiry based activities that will focus on student centered learning and spark innovation in these STEM areas. Creating the tallest "snowball structure" only using marshmallows and toothpicks, or constructing a floating raft out of apple pieces are two examples of the exciting STEM activities planned for this session

Time 10:00-12:00 Instructor: Mrs. Smith VTSD Location: Kresson School Fee: \$80.00 Code: 20

NEW**NEW****NEW****Elementary Drama**

Calling all actors, pretenders, make-believers, performers, and storytellers: It's time for Fractured Fairy Tale Theatre! Students in **Grades 1-5** will act out favorite fairytales, and improvise, write, and create their own fractured fairytales. Working as a cast means working as a team. Students will learn and work on higher order thinking skills, reading comprehension, and cooperative learning skills, all while having fun!

Class size limit: 12

Time 10:00-12:00 Instructor: Mrs. Gillespie VTSD Location: Kresson School Fee: \$80.00 Code: 21

Mad Scientists!

Do you want to try fun, wacky experiments, and maybe learn some physics, chemistry, and biology along the way? Come to our mad science lab at Kresson during Saturday Spectacular! We'll create magic sand, mentos fountains, lava lamps, silly putty, and more! **Grades 2-6**

Time 10:00-12:00 Instructor: Ms. Richards VTSD Location: Kresson School Fee: \$80.00 Code: 22

4 Weeks 12:00 -2:00

Jan 13, 2018 – Feb 3, 2018

Let's Get Writing

This session will focus on all forms of writing: narrative, opinion and informational. This Writing Workshop is based on Lucy Calkins' Units of Study. Your child will write about what they know and what they do. Vocabulary building and grammar mechanics will also be addressed. A journal notebook will be provided.

Recommended for students in **Grades 3-5**. Enroll today!

Grades 3-5 Time: 12:00 – 2:00 Instructor: Mrs. Reca VTSD Location: Kresson School Fee: \$80.00 Code: 23

Mighty Math-ers

Make math mastery marvelous! Students will increase number knowledge, strengthen concepts, and calculation accuracy while extending math comprehension to enrich various math areas through fun activities. Visual learning aids and problem-solving strategies will personalize the session for all. Enroll today~ class size is limited.

Grades K-2 Time: 12:00-2 pm Instructor: Mrs. Bradley VTSD Location: Kresson School Fee: \$80 Code: 24

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Registration Form

<u>Code</u>	<u>Course Title</u>	<u>First Name</u>	<u>Last Name</u>	<u>Grade</u>	<u>Fee</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Address: _____ City: _____ State: _____

Zip: _____ Home Phone: _____ Emergency Phone: _____

Home School _____ Parent Signature: _____

E-mail _____

Does your child have any medical conditions: _____

Send registration form and check to Voorhees CER, 1000 Holly Oak Dr. Voorhees NJ 08043
Make checks payable to Voorhees CER payment must accompany registration.

- **No Refunds or credits unless class is canceled due to lack of participants.**
- **Any questions please call 795-5566 (ext. 5231)**
- **CLASSES MUST HAVE A MINIMUM OF 7 PARTICIPANTS. SO DON'T DELAY REGISTER EARLY**

- **STUDENTS REGISTERED FOR A CANCELED CLASS WILL BE NOTIFIED ALL OTHERS REPORT AS SCHEDULED**

**BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
(BCIP JIF)**

RESOLUTION TO RENEW MEMBERSHIP

WHEREAS, the **Voorhees Township BOE** hereinafter referred to as "Board", is a member of the Burlington County Insurance Pool Joint Insurance Fund, hereinafter referred to as "JIF", and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

WHEREAS, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

WHEREAS, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF's Bylaws and Risk Management Program; and

WHEREAS, the Board agrees that the statement below is consistent with its own philosophy:

"It is the goal of the Burlington County Insurance Pool Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment." and,

WHEREAS, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1984; and

WHEREAS, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

WHEREAS, the Board has determined that continued participation as a member of the JIF is in the Board's best interest;

NOW THEREFORE, BE IT RESOLVED that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on **July 1, 2018**, at 12:01 a.m.; and

BE IT FURTHER RESOLVED, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF's Risk Management Program, which are generally described herein as follows:

1. Workers' Compensation and Employers' Liability
2. General Liability and Automobile Liability
3. Educator's Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability

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8. Violent and Malicious Acts
9. Pollution and Mold Legal Liability
10. Disaster Management Services
11. Unmanned Aerial Systems Liability

BE IT FURTHER RESOLVED, that the Board appoints **Cindy McClain** as its Delegate to the JIF and empowers said Delegate to; exercise the voting rights provided in the JIF's Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

BY: Frank T. DeBerardinis

TITLE: Assistant Superintendent for Business/Board Sec

Frank T. DeBerardinis, Ed.D.

DATE: 11/29/17

AYES: 7

NAYS: 0

ABSTAINS: 0

**BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
(BCIP JIF)**

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT, made this 29th day of November, 2017, in the County of **Camden**, State of New Jersey, by and between: Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF), hereinafter referred to as "JIF", and the **Voorhees Township BOE**, hereinafter referred to as "Board";

WITNESSETH:

WHEREAS, several school districts have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 18A:18B-1 et. seq.; and

WHEREAS, the Board has agreed to become a member of the JIF in accordance with and to the extent provided for in the Bylaws of the JIF and in consideration of such obligations and benefits to be shared by the membership of the JIF;

NOW, THEREFORE, it is agreed as follows:

1. The Board, upon entering the JIF, accepts the JIF's Bylaws as may be approved and adopted and agrees to be bound by and to accept and to comply with each and every provision of the JIF's Bylaws and applicable statutes and/or administrative regulations pertaining to same.
2. The Board agrees to participate in the JIF with respect to the types of insurance listed in the Board's "Resolution To Renew Membership".
3. The Board agrees to become a member of the JIF for a period not to exceed three (3) years, the commencement of which shall coincide with the effective date of the "Resolution To Renew Membership."
4. The Board certifies that it has never defaulted on any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof.
5. In consideration of membership in the JIF, the Board agrees that it shall jointly and severally assume and discharge the liability of each and every member of the JIF all of whom, as a condition of membership in the JIF, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Board is pledged to the punctual payment of any sums which shall become due to the JIF in accordance with the Bylaws thereof, this Agreement or any applicable statutes and/or regulations. However, nothing herein shall be construed as an obligation of the Board for claims and expenses that are not covered by the JIF, or for that portion of any claims or liability which exceeds the JIF's limits of coverage.

- 6. If the JIF, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Board agrees to reimburse the JIF for all such reasonable expenses, fees and costs on demand.
- 7. The Board and the JIF agree that the JIF shall hold all monies paid by the Board to the JIF as fiduciaries for the benefit of JIF claimants all in accordance with applicable statutes and/or regulations.
- 8. The JIF shall maintain a trust account as defined in the Bylaws and in accordance with N.J.A.C. 4:15-4.6 et seq. for the following categories of risk and liability:
 - 1. Workers' Compensation and Employers' Liability
 - 2. General Liability and Automobile Liability
 - 3. Educator's Legal Liability, including Employment Practices Liability
 - 4. Property Insurance, including Automobile Physical Damage
 - 5. Employee Dishonesty (Crime) Insurance
 - 6. Boiler & Machinery/Equipment Breakdown
 - 7. Cyber Liability
 - 8. Violent and Malicious Acts
 - 9. Pollution and Mold Legal Liability
 - 10. Disaster Management Services
 - 11. Unmanned Aerial Systems Liability

The JIF shall maintain its trust account solely for the payment of claims, allocated claim expense and primary, excess and/or reinsurance premiums for each such risk or liability or as "surplus" as such term is defined by applicable state statute and/or administrative code(s).

- 9. Each Board who shall become a member of the JIF shall be obligated to execute this Agreement.

BY: Frank T. DeBerardinis
Frank T. DeBerardinis, Ed.D.

TITLE: Assistant Superintendent for Business/Board Secretary

DATE: 11/29/17

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

10/30/2017

Budget year: 2017-18

BOARD PAYMENT APPROVAL LIST

Page 1 of 6

Batch number: P 025

Period: October 2017

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
ACADEMY PRESS	74452	GENERAL SUPPLIES	1347-18	115.00
ACCREDITED LOCK & DOOR HRDWARE	74453	CUST&BLD SUPPL&PARTS	1233-18	102.85
ADVENTURE AQUARIUM LLC	74454	CON TRN OTH VENDORS	1108-18	1,064.00
ALEXIH, KAREN	74455	MISCEL. EXPEND.	1400-18	91.75
ALKO DISTR./SCRUB PRO	74456	MISCEL. EXPEND.	1324-18	518.94
APPLE INC.	74457	GENERAL SUPPLIES	1045-18	447.00
APPLE INC.	74457	GENERAL SUPPLIES	1055-18	756.00
ARCHBISHOP DAMIANO SCHOOL	74458	TUITION-PRIV-IN NJ	1155-18	12,693.00
ARCHBISHOP DAMIANO SCHOOL	74458	TUITION-PRIV-IN NJ	1157-18	4,267.34
ARCHBISHOP DAMIANO SCHOOL	74458	TUITION-PRIV-IN NJ	1158-18	2,925.36
ATLANTIC CITY ELECTRIC	74459	ELECTRICITY	1-18	49.83
ATLANTIC CITY ELECTRIC	74459	ELECTRICITY	3-18	12,982.56
AUTISM NEW JERSEY	74460	WRKSHOP REGISTRATION	977-18	400.00
AYALA CHILD PSYCHIATRY	74461	PURCH PROF/EDUC SRV	1396-18	1,200.00
BAILEY, DEBORAH	74462	MISCEL. EXPEND.	1343-18	49.99
BANCROFT SCHOOLS & COMMUNITIES	74463	TUITION-PRIV-IN NJ	1127-18	9,209.92
BANCROFT SCHOOLS & COMMUNITIES	74463	TUITION-PRIV-IN NJ	1128-18	15,469.76
BANCROFT SCHOOLS & COMMUNITIES	74463	TUITION-PRIV-IN NJ	1132-18	3,944.00
BANCROFT SCHOOLS & COMMUNITIES	74463	TUITION-PRIV-IN NJ	1151-18	14,494.08
BARNES & NOBLE INC.	74464	GENERAL SUPPLIES	906-18	143.70
BARTON SUPPLY INC.	74465	CUST&BLD SUPPL&PARTS	960-18	566.80
BARTON SUPPLY INC.	74465	CUST&BLD SUPPL&PARTS	1232-18	91.96
CALABRIA, KRISTINE	74466	TRAVEL	1403-18	109.41
CAMDEN COUNTY ED SERVICES COMM	74467	PURCH PROF/EDUC SRV	21-18	5,651.42
CAMDEN COUNTY MUA	74468	WATER & SEWER	5-18	11,264.00
CASCADE SCHOOL SUPPLIES INC.	74469	GENERAL SUPPLIES	5020-18	172.22
CASCADE SCHOOL SUPPLIES INC.	74469	GENERAL SUPPLIES	5047-18	385.26
CASCADE SCHOOL SUPPLIES INC.	74469	GENERAL SUPPLIES	5074-18	117.85
CCASBO	74470	BOARD EXPENSES	1342-18	200.00
COMCAST	74471	BOARD EXPENSES	381-18	6.00
COMCAST	74472	COMMUNIC./TELEPHONE	2025-18	2,448.37
COMCAST	74473	BOARD EXPENSES	758-18	15.97
COOPER ELECTRIC SUPPLY CO.	74474	CUST&BLD SUPPL&PARTS	949-18	512.00
COSTIGAN, DENISE	74475	TRAVEL	1335-18	46.01
CPI	74476	WRKSHOP REGISTRATION	887-18	2,995.00
CUNDIFF, SAMANTHA	74477	TRAVEL	1410-18	15.31
D & B PARTS CORPORATION	74478	CUST&BLD SUPPL&PARTS	962-18	2,656.74
DELCREST SIGN CO INC.	74479	CUST&BLD SUPPL&PARTS	1358-18	137.02
DELTA DENTAL PLAN OF NJ	74480	HEALTH BENEFITS	809-18	38,712.12
DICK BLICK COMPANY	74481	GENERAL SUPPLIES	5021-18	285.07
DICK BLICK COMPANY	74481	GENERAL SUPPLIES	5048-18	2,641.05

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SB240
 Budget year: 2017-18
 Batch number: P 025
 Period: October 2017

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 BOARD PAYMENT APPROVAL LIST

10/30/2017
 Page 2 of 6

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
DINICOLAS, MONICA	74482	PURCH PROF/EDUC SRV	1395-18	35.00
DONNELLY, SUSAN	74483	TUITION REIMB.	1427-18	1,995.00
DYNTEK SERVICES, INC.	74450	GENERAL SUPPLIES	1356-18	26,595.60
EDUCATORS PUBLISHING SERVICE	74484	MISCEL. EXPEND.	893-18	230.00
EPLUS TECHNOLOGY	74485	GENERAL SUPPLIES	469-18	18,558.00
FIRST STUDENT	74486	CON TRN REG VENDORS	1316-18	9,636.84
FITNESS FINDERS	74487	GENERAL SUPPLIES	1079-18	90.49
FRISBEY, ALEXIA	74488	MISCEL. EXPEND.	1414-18	77.00
FRONTLINE PLACEMENT TECHNOLOGY	74489	PURCH PROF/EDUC SRV	689-18	13,935.22
GIBBSBORO POST OFFICE	74448	GENERAL SUPPLIES	1341-18	374.00
GLOUCESTER CNTY SPEC SERVICES	74490	PURCH PROF/EDUC SRV	1073-18	187.50
GOMES, MARIA	74491	MISCEL. EXPEND.	1328-18	50.00
GOPHER SPORT	74492	GENERAL SUPPLIES	1051-18	426.93
GRAINGER INC.	74493	CUST&BLD SUPPL&PARTS	1305-18	88.70
GREAT MINDS ABA THERAPY LLC	74494	PURCH PROF/EDUC SRV	583-18	3,225.00
HANOVA, PAULA	74495	MISCEL. EXPEND.	1393-18	29.99
HILL, AMANDA	74496	TRAVEL	1274-18	73.92
HILLMAN BUS SERVICE INC.	74497	CON TRN SPC VENDORS	775-18	260.00
HILLMAN BUS SERVICE INC.	74497	CON TRN SPC VENDORS	807-18	264.00
HILLMAN BUS SERVICE INC.	74497	CON TRN REG VENDORS	1345-18	300.00
HOLLYDELL INC.	74498	TUITION-PRIV-IN NJ	1133-18	14,384.88
HOLLYDELL INC.	74498	TUITION-PRIV-IN NJ	1134-18	7,192.44
HOLLYDELL INC.	74498	TUITION-PRIV-IN NJ	1135-18	14,384.88
HOLLYDELL INC.	74498	TUITION-PRIV-IN NJ	1136-18	7,192.44
HOUGHTON MIFFLIN HARCOURT	74499	GENERAL SUPPLIES	916-18	6,420.00
INDCO INC.	74500	CUST&BLD SUPPL&PARTS	841-18	1,968.50
JENKINS, TONI	74501	MISCEL. EXPEND.	1415-18	77.00
KEEP BOOKS	74502	TEXTBOOKS TOMRW HOPE	643-18	137.50
KING, THEODORE THOMAS	74503	MISCEL. EXPEND.	1416-18	55.00
KONTOROUSIS, REBECCA	74504	MISCEL. EXPEND.	1344-18	50.00
LAKESHORE LEARNING MATERIALS	74505	CER KDGTN SUPPLIES	197-18	824.40
LARC SCHOOL	74506	TUITION-PRIV-IN NJ	1160-18	9,817.68
LARC SCHOOL	74506	TUITION-PRIV-IN NJ	1161-18	4,370.00
LARC SCHOOL	74506	TUITION-PRIV-IN NJ	1162-18	3,450.00
LEARNING WITHOUT TEARS INC.	74507	TEXTBOOKS TOMRW HOPE	627-18	128.70
MEDINA, CELINES	74508	MISCEL. PURCHS SERV.	1282-18	144.65
NASCO ARTS & CRAFTS INC.	74509	GENERAL SUPPLIES	5014-18	441.68
NASCO ARTS & CRAFTS INC.	74509	GENERAL SUPPLIES	5023-18	235.89
NATIONAL EDUCATION ASSOCIATION	74510	MISCEL. EXPEND.	1413-18	83.00
NATIONAL VISION ADMIN., LLC	74511	HEALTH BENEFITS	810-18	4,240.84
NAULTY, NANCY	74512	PURCH PROF/EDUC SRV	1394-18	35.00

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NJ AMERICAN WATER CO. INC	74513	WATER & SEWER	7-18	451.70
NJ ASSOC SCHOOL SOCIAL WORKERS	74514	WRKSHOP REGISTRATION	978-18	95.00
NORTHEAST MECHANICAL SERVICES	74515	FS EQUIP SERVICE	998-18	551.98
NORTHEAST MECHANICAL SERVICES	74515	FS EQUIP SERVICE	1299-18	309.38
NORTHEAST MECHANICAL SERVICES	74515	FS EQUIP SERVICE	1300-18	589.93
NORTHEAST MECHANICAL SERVICES	74515	FS EQUIP SERVICE	1301-18	257.81
NORTHEAST MECHANICAL SERVICES	74515	FS EQUIP SERVICE	1302-18	948.24
NUTRI-SERVE FOOD MGMT, INC.	74449	COST OF SALES	1355-18	13,573.40
NUTRI-SERVE FOOD MGMT, INC.	74516	COST OF SALES	1411-18	13,218.58
ORTIZ, JOHN	74517	MISCEL. EXPEND.	1402-18	185.00
ORTIZ, JOHN	74517	MISCEL. EXPEND.	1421-18	175.00
PARKER MCCAY P.A.	74446	LEGAL SERVICES	1318-18	289.00
PASSONS SPORT CENTER INC.	74518	GENERAL SUPPLIES	5003-18	598.09
PASSONS SPORT CENTER INC.	74518	GENERAL SUPPLIES	5012-18	1,202.30
PEARSON PYSCHCORP	74519	GENERAL SUPPLIES	984-18	40.00
PERMA-BOUND	74520	GENERAL SUPPLIES	940-18	158.40
POSITIVE PROMOTIONS INC.	74521	GENERAL SUPPLIES	856-18	404.65
PYRAMID EDUCATIONAL CONSULTANT	74522	GENERAL SUPPLIES	621-18	852.02
REID, STEPHANIE	74523	MISCEL. EXPEND.	1325-18	50.00
SCHOLASTIC INC.	74524	GENERAL SUPPLIES	442-18	3,733.36
SCHOLASTIC INC.	74524	GENERAL SUPPLIES	903-18	907.50
SCHOLASTIC INC.	74524	GENERAL SUPPLIES	1332-18	164.74
SCHOLASTIC INC.	74524	GENERAL SUPPLIES	2173-18	1,096.88
SCHOLASTIC LIBRARY PUBLISHING	74525	GENERAL SUPPLIES	857-18	1,026.00
SCHOLASTIC NEWS INC.	74526	GENERAL SUPPLIES	891-18	1,217.10
SCHOOL HEALTH INC.	74527	GENERAL SUPPLIES	5086-18	1,151.05
SCHOOL LIBRARY JOURNAL	74528	GENERAL SUPPLIES	897-18	54.99
SCHOOL OUTFITTERS	74529	GENERAL SUPPLIES	588-18	277.62
SCHOOL SPECIALTY INC.	74530	GENERAL SUPPLIES	587-18	165.56
SCHOOL SPECIALTY INC.	74530	GENERAL SUPPLIES	982-18	124.15
SCHOOL SPECIALTY INC.	74530	GENERAL SUPPLIES	1077-18	122.69
SCHOOL SPECIALTY INC.	74530	GENERAL SUPPLIES	1081-18	227.01
SCHOOL SPECIALTY INC.	74530	GENERAL SUPPLIES	5022-18	738.92
SCHOOL SPECIALTY INC.	74530	GENERAL SUPPLIES	5049-18	2,441.93
SCHOOL SPECIALTY INC.	74530	GENERAL SUPPLIES	5062-18	803.28
SCHOOL SPECIALTY INC.	74530	GENERAL SUPPLIES	5066-18	4,432.93
SCHROEDER, BILL	74531	MISCEL. EXPEND.	1422-18	55.00
SENSATIONAL KIDS, LLC	74532	PURCH PROF/EDUC SRV	1337-18	960.00
SHEEHAN, TOM	74533	MISCEL. EXPEND.	1417-18	55.00
SHELL OIL CO.	74534	SCHOOL VEHICLES	15-18	108.53
SHIFFLER EQUIPMENT SALES INC.	74535	CUST&BLD SUPPL&PARTS	548-18	2,213.90

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SHIFFLER EQUIPMENT SALES INC.	74535	CUST&BLD SUPPL&PARTS	953-18	193.47
SHOP RITE INC./CLEMONTON	74536	BEFORE/AFTER PROGRAM	1339-18	959.49
SHOP RITE INC/CHERRY HILL	74537	BEFORE/AFTER PROGRAM	1338-18	268.35
SINGER EQUIPMENT CO.	74538	FS EQUIP SERVICE	1235-18	1,030.00
SOUTH JERSEY ENERGY	74539	NATURAL GAS	12-18	123.26
SOUTH JERSEY GAS COMPANY	74540	NATURAL GAS	10-18	252.02
SOUTH JERSEY PAPER PRODUCTS	74541	CUST&BLD SUPPL&PARTS	852-18	220.69
SOUTH JERSEY PAPER PRODUCTS	74541	CUST&BLD SUPPL&PARTS	959-18	1,580.08
SOUTH JERSEY PAPER PRODUCTS	74541	CUST&BLD SUPPL&PARTS	1245-18	222.54
SOUTH JERSEY PAPER PRODUCTS	74541	CUST&BLD SUPPL&PARTS	1246-18	182.63
SOUTH JERSEY PAPER PRODUCTS	74541	CUST&BLD SUPPL&PARTS	1247-18	289.29
SPECIAL NEEDS TOYS	74542	GENERAL SUPPLIES	1056-18	22.00
SPHERO INC.	74543	GENERAL SUPPLIES	806-18	881.88
SPHERO INC.	74543	GENERAL SUPPLIES	919-18	818.94
SPORTIME LLC	74544	GENERAL SUPPLIES	5001-18	946.70
SPORTIME LLC	74544	GENERAL SUPPLIES	5013-18	711.88
STAPLES BUSINESS ADVANTAGE	74545	GENERAL SUPPLIES	1082-18	282.32
STAPLES BUSINESS ADVANTAGE	74545	GENERAL SUPPLIES	5019-18	2,979.98
STARFALL EDUCATION	74546	GENERAL SUPPLIES	650-18	270.00
STEVENS IV, RUSSELL	74547	MISCEL. EXPEND.	1401-18	55.00
SUPPLYWORKS/AMSAN	74548	CUST&BLD SUPPL&PARTS	1392-18	68.76
T & L TRANSPORTATION INC.	74549	CON TRN REG VENDORS	1297-18	64,933.92
T & L TRANSPORTATION INC.	74549	CON TRN OTH VENDORS	1298-18	5,136.10
T & L TRANSPORTATION INC.	74549	CON TRN OTH VENDORS	1357-18	636.39
TEACHERS PAY TEACHERS	74550	GENERAL SUPPLIES	1039-18	40.99
TEACHERS PAY TEACHERS	74550	GENERAL SUPPLIES	1098-18	27.99
TEACHERS PAY TEACHERS	74550	GENERAL SUPPLIES	1291-18	114.99
TEACHERS PAY TEACHERS	74550	GENERAL SUPPLIES	1321-18	26.24
TOZOUR ENERGY SYSTEMS, INC.	74551	CUST&BLD SUPPL&PARTS	956-18	46.04
TOZOUR ENERGY SYSTEMS, INC.	74551	CUST&BLD SUPPL&PARTS	1323-18	3,513.18
TRIARCO ARTS & CRAFTS	74552	GENERAL SUPPLIES	5052-18	3,808.22
UNITED REFRIGERATION INC.	74553	CUST&BLD SUPPL&PARTS	955-18	783.54
VALERO FLEET SERVICES	74447	SCHOOL VEHICLES	1295-18	820.64
VOORHEES BOE/ AGENCY ACCOUNT	None	OTH RETIREMENT PERS	778-18	771.92
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIBUT	779-18	21,711.33
VOORHEES BOE/ AGENCY ACCOUNT	None		1390-18	76,498.42
VOORHEES PEDIATRIC REHAB INC.	74554	PURCH PROF/EDUC SRV	820-18	2,335.63
VOORHEES PEDIATRIC REHAB INC.	74554	PURCH PROF/EDUC SRV	867-18	292.50
VOORHEES PEDIATRIC REHAB INC.	74554	PURCH PROF/EDUC SRV	868-18	877.50
VOORHEES PEDIATRIC REHAB INC.	74554	PURCH PROF/EDUC SRV	869-18	682.50
VOORHEES PEDIATRIC REHAB INC.	74554	CONTR NONPUBLIC SERV	1075-18	97.50

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VOORHEES SWIM CLUB	74555	SUMMER DAY CAMP	1387-18	107.00
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	657-18	84.94
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	728-18	963.92
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	795-18	95.99
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	813-18	112.98
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	918-18	324.19
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	974-18	104.25
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	981-18	172.80
W.B.MASON CO INC.	74556	CER KDG TN SUPPLIES	987-18	859.98
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	1013-18	40.99
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	1043-18	44.80
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	1064-18	116.82
W.B.MASON CO INC.	74556	GENERAL SUPPLIES	5053-18	1,159.22
WARDS SCIENCE	74557	GENERAL SUPPLIES	29-18	930.76
WARDS SCIENCE	74557	GENERAL SUPPLIES	1050-18	506.61
WESTERN PEST SERVICES INC.	74558	CUST&BLD SUPPL&PARTS	136-18	212.00
WESTERN PEST SERVICES INC.	74558	CUST&BLD SUPPL&PARTS	1359-18	222.50
WORKING PERSONS STORE	74559	CUST&BLD SUPPL&PARTS	1304-18	89.95
WORKMAN PUBLISHING	74560	TEXTBOOKS KELLMAN	510-18	319.93
WORLD BOOK INC.	74561	GENERAL SUPPLIES	1071-18	1,799.40
XEROX	74562	RENTALS	799-18	5,116.23
XEROX CORPORATION	74563	RENTALS	1629-18	2,073.12
XEROX CORPORATION	74564	RENTALS	1698-18	169.98
XEROX CORPORATION	74565	RENTALS	1630-18	1,662.99
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1137-18	8,614.50
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1138-18	8,614.50
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1139-18	5,455.85
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1140-18	9,660.90
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1141-18	6,118.57
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1142-18	14,607.30
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1145-18	7,609.50
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1146-18	4,771.50
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1147-18	11,773.15
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1148-18	3,610.00
Y.A.L.E. SCHOOL WEST	74566	TUITION-PRIV-IN NJ	1149-18	5,455.85
YAP, HONEYLETH	74567	MISCEL. EXPEND.	1326-18	50.00
YMCA CAMP OCKANICKON INC.	74568	MISCEL. EXPEND.	1309-18	11,759.00
YOUNG, DIANE	74569	TRAVEL	1349-18	74.15
ZHANG, RUI	74570	MISCEL. EXPEND.	1327-18	50.00

Total:

669,081.89

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I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

Cynthia L. McClain
[Signature]

10/30/17
10/30/17

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GODADDY	None	MISCEL. EXPEND.	1430-18	456.00
Total:				456.00

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

Cynthia L. McCarri

[Signature]

11/1/17

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ACADEMY PRESS	74574	GENERAL SUPPLIES	1440-18	132.55
ACCREDITED LOCK & DOOR HRDWARE	74575	CUST&BLD SUPPL&PARTS	1241-18	542.45
ADVOCARE ATRIUM PEDIATRICS	74576	OTHER PROF SERVICES	699-18	1,710.50
ARCHBISHOP DAMIANO SCHOOL	74577	TUITION-PRIV-IN NJ	1157-18	5,020.40
ARCHBISHOP DAMIANO SCHOOL	74577	TUITION-PRIV-IN NJ	1158-18	3,441.60
ATLANTIC CITY ELECTRIC	74578	ELECTRICITY	1-18	3,914.09
ATLANTIC CITY ELECTRIC	74578	ELECTRICITY	2-18	9,660.57
ATLANTIC CITY ELECTRIC	74578	ELECTRICITY	3-18	15,692.12
ATLANTIC CITY ELECTRIC	74578	ELECTRICITY	4-18	12,226.83
BANCROFT SCHOOLS & COMMUNITIES	74579	TUITION-PRIV-IN NJ	1129-18	4,514.02
BANCROFT SCHOOLS & COMMUNITIES	74579	TUITION-PRIV-IN NJ	1130-18	2,254.00
BANCROFT SCHOOLS & COMMUNITIES	74579	TUITION-PRIV-IN NJ	1150-18	4,604.96
BARTON SUPPLY INC.	74580	CUST&BLD SUPPL&PARTS	1369-18	38.29
BAYADA HOME HEALTH CARE	74581	PURCH PROF/EDUC SRV	1076-18	6,258.00
BENEFIT EXPRESS	74582	GROUP INSURANCE	896-18	84.26
BETTER ENVIRONMENTAL PROT INC.	74583	CUST&BLD SUPPL&PARTS	1497-18	75.00
BOWMAN AND CO.	74584	AUDIT FEES	1426-18	34,500.00
BROADVIEW NETWORKS	74585	COMMUNIC./TELEPHONE	24-18	1,919.13
BROOKFIELD ACADEMY	74586	PURCH PROF/EDUC SRV	1460-18	1,470.00
CAMDEN COUNTY ED SERVICES COMM	74587	CON TRN SPC ESC/CTSA	19-18	38,738.48
CAMDEN COUNTY ED SERVICES COMM	74588	AID IN LIEU -NONPUBL	20-18	67,725.00
CASCIO INTERSTATE MUSIC	74589	GENERAL SUPPLIES	213-18	228.56
COMCAST	74590	BOARD EXPENSES	382-18	12.00
DAVIS & MENDELSON, L.L.C.	74591	LEGAL SERVICES	16-18	2,467.58
DCRP	74592	OTHER RETIREMNT PERS	712-18	532.92
DELCREST SIGN CO INC.	74593	CUST&BLD SUPPL&PARTS	1471-18	189.00
DELL MARKETING L.P.	74594	GENERAL SUPPLIES	1398-18	20,638.20
DELUCCA, COLLEEN	74595	MISCEL. EXPEND.	1534-18	118.00
ENABLING DEVICES	74596	GENERAL SUPPLIES	1054-18	729.70
ENCHANTED LEARNING, LLC	74597	GENERAL SUPPLIES	1459-18	125.00
ENERACTIVE SOLUTIONS LLC	74598	OTHER PROF SERVICES	18-18	79.99
EPLUS TECHNOLOGY	74599	MISCEL. EXPEND.	468-18	4,320.00
FALK, LINDA	74600	CONTR NONPUBLIC SERV	1279-18	160.00
FALK, LINDA	74600	PURCH PROF/EDUC SRV	1284-18	2,080.00
FALK, LINDA	74600	CONTR NONPUBLIC SERV	1539-18	80.00
FIRST STUDENT	74601	CON TRN REG VENDORS	1316-18	4,818.42
FLAGHOUSE	74602	GENERAL SUPPLIES	1052-18	472.99
FRISBEY, ALEXIA	74603	MISCEL. EXPEND.	1536-18	59.00
FUN AND FUNCTION	74604	GENERAL SUPPLIES	1092-18	484.58
GREAT MINDS ABA THERAPY LLC	74605	PURCH PROF/EDUC SRV	583-18	2,400.00
HENRY SCHEIN INC.	74606	GENERAL SUPPLIES	1107-18	277.60

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HIGGINS, PAMELA	74607	MISCEL. EXPEND.	1537-18	59.00
HILLMAN BUS SERVICE INC.	74608	CON TRN SPC VENDORS	913-18	249.00
HILLMAN BUS SERVICE INC.	74608	CON TRN SPC VENDORS	921-18	200.00
JACK ROBINSON WASTE DISPOSAL	74609	CUST&BLD SUPPL&PARTS	1468-18	625.00
JONES SCHOOL SUPPLY CO, INC.	74610	GENERAL SUPPLIES	1311-18	273.00
KIDS DISCOVER	74611	GENERAL SUPPLIES	872-18	144.00
LAKESHORE LEARNING MATERIALS	74612	GENERAL SUPPLIES	424-18	1,801.94
LAKESHORE LEARNING MATERIALS	74612	GENERAL SUPPLIES	1281-18	127.98
LAKESHORE LEARNING MATERIALS	74612	GENERAL SUPPLIES	1312-18	87.68
LARC SCHOOL	74613	TUITION - OTHER	1159-18	7,750.80
LEAP ACADEMY UNIVERSITY	74614	TRANS TO CHARTER SCH	1120-18	1,477.00
LOWE'S	74615	CUST&BLD SUPPL&PARTS	17-18	2,579.53
LOWE'S	74615	SUPPLIES TOMRW HOPE	1273-18	125.06
LUPINACCI, MICHAEL D	74616	MISCEL. EXPEND.	1456-18	55.00
MATHCOUNTS	74617	MISCEL. EXPEND.	1523-18	300.00
MCGOWAN LLC	74618	EQUIP CONTR SERV	239-18	1,740.00
MEDCO SUPPLY	74619	GENERAL SUPPLIES	1547-18	19.55
MILLCREEK SCHOOL	74620	TUITION-PRIV-IN NJ	1154-18	5,742.00
NAT. GEO. SCHOOL PUBLISHING	74621	GENERAL SUPPLIES	1069-18	76.45
NATIONAL BUSINESS FURNITURE	74622	MISCEL. EXPEND.	1243-18	134.50
NATIONAL EDUCATIONAL MUSIC CO	74623	EQUIP CONTR SERV	1350-18	41.40
NEWBORN NURSES	74624	PURCH PROF/EDUC SRV	1285-18	1,824.00
NEWBORN NURSES	74624	PURCH PROF/EDUC SRV	1286-18	4,120.00
NEWKIRK, AMBER	74625	TRAVEL	1447-18	42.00
NJ AMERICAN WATER CO. INC	74626	WATER & SEWER	7-18	3,761.73
NOODLE TOOLS. INC.	74627	GENERAL SUPPLIES	1420-18	336.00
NORTHEAST ELECTRICAL SERVICES	74628	EQUIP CONTR SERV	1467-18	856.87
NORTHEAST MECHANICAL SERVICES	74629	COST OF SALES	233-18	10,560.00
NORTHEAST MECHANICAL SERVICES	74629	FS EQUIP SERVICE	1469-18	380.93
NORTHEAST MECHANICAL SERVICES	74629	EQUIP CONTR SERV	1470-18	1,554.00
NORTHEAST MECHANICAL SERVICES	74629	EQUIP CONTR SERV	1498-18	94.00
NORTHEAST MECHANICAL SERVICES	74629	EQUIP CONTR SERV	1499-18	220.10
NORTHEAST MECHANICAL SERVICES	74629	EQUIP CONTR SERV	1500-18	414.50
NUTRI-SERVE FOOD MGMT, INC.	74571	COST OF SALES	1507-18	10,893.85
NUTRI-SERVE FOOD MGMT, INC.	74630	COST OF SALES	1546-18	11,935.04
ORTIZ, JOHN	74631	MISCEL. EXPEND.	1453-18	55.00
ORTIZ, JOHN	74631	MISCEL. EXPEND.	1454-18	110.00
ORTIZ, JOHN	74631	MISCEL. EXPEND.	1535-18	55.00
OVERHEAD DOOR CORPORATION	74632	SUPP KELLMAN ACADEMY	1322-18	5,148.66
PEIRCE-PHELPS INC.	74633	CUST&BLD SUPPL&PARTS	965-18	243.10
PERFECT TOUCH LANDSCAPE INC.	74634	GROUND CONTR SERV	1502-18	845.00

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PESI HEALTHCARE	74635	WRKSHOP REGISTRATION	586-18	99.99
PROFESSIONAL EDUCATION SERVICE	74636	PURCH PROF/EDUC SRV	1461-18	1,040.00
PRUDENTIAL INSUR CO OF AMERICA	74637	HEALTH BENEFITS	1000-18	36.34
PSE & G CO., INC	74638	ELECTRICITY	8-18	10,572.62
PSE & G CO., INC	74638	ELECTRICITY	9-18	30,600.63
PYRAMID EDUCATIONAL CONSULTANT	74639	WRKSHOP REGISTRATION	1109-18	1,527.00
PYRAMID EDUCATIONAL CONSULTANT	74639	GENERAL SUPPLIES	1457-18	127.00
REHAB CONNECTION INC.	74640	PURCH PROF/EDUC SRV	1292-18	980.00
RFP SOLUTIONS INC.	74641	EQUIP CONTR SERV	1494-18	275.00
RFP SOLUTIONS INC.	74641	EQUIP CONTR SERV	1495-18	4,400.00
RFP SOLUTIONS INC.	74641	EQUIP CONTR SERV	1496-18	574.63
RFP SOLUTIONS INC.	74641	EQUIP CONTR SERV	1501-18	267.50
RIZZA MIRO & ASSOCIATES LLC	74642	PURCH PROF/EDUC SRV	527-18	1,650.00
ROSICA, HELEN	74643	MISCEL. PURCHS SERV.	1541-18	45.14
ROSSI, CHRISTINA	74644	TRAVEL	1445-18	21.00
SCHOLASTIC INC.	74645	GENERAL SUPPLIES	1083-18	159.49
SCHOLASTIC INC.	74645	GENERAL SUPPLIES	1320-18	126.25
SCHOOL DATE BOOKS INC.	74646	GENERAL SUPPLIES	281-18	2,007.51
SCHOOL HEALTH INC.	74647	GENERAL SUPPLIES	1290-18	144.77
SCHOOL SPECIALTY INC.	74648	GENERAL SUPPLIES	1307-18	135.15
SCHOOL SPECIALTY INC.	74648	GENERAL SUPPLIES	1361-18	80.85
SCHOOL SPECIALTY INC.	74648	GENERAL SUPPLIES	1407-18	337.53
SCHOOLWIDE, INC.	74649	WRKSHOP REGISTRATION	1015-18	100.00
SCHROEDER, BILL	74650	MISCEL. EXPEND.	1455-18	55.00
SENSATIONAL KIDS, LLC	74651	PURCH PROF/EDUC SRV	1337-18	800.00
SHEEHAN, BRIAN	74652	MISCEL. EXPEND.	1452-18	55.00
SHOP RITE INC./CLEMANTON	74653	GENERAL SUPPLIES	1527-18	64.11
SHOP RITE INC./CLEMANTON	74653	BEFORE/AFTER PRGM	1528-18	678.80
SOUTH JERSEY ENERGY	74654	NATURAL GAS	12-18	453.24
SOUTH JERSEY GAS COMPANY	74655	NATURAL GAS	10-18	976.93
SPRINT	74656	COMMUNIC./TELEPHONE	14-18	1,951.20
STATE OF NJ/HEALTH BENEFITS	None	TUITION REIMB.	702-18	679,846.11
STEPHENS, MARGUERITE	74657	MISCEL. PURCHS SERV.	1540-18	29.36
SUPPLYWORKS/AMSAN	74658	EQUIP CONTR SERV	1250-18	687.60
SYSTEMS 3000	74572	PURCH PROF SERVICES	1464-18	5,000.00
T & L TRANSPORTATION INC.	74659	CON TRN REG VENDORS	1297-18	32,466.96
TAYLOR, BRUCE R.	74660	TRAVEL	1466-18	471.43
TEACHERS PAY TEACHERS	74661	GENERAL SUPPLIES	1044-18	60.73
TECHNOLOGY FOR EDUC. & COMM.	74662	PURCH PROF/EDUC SRV	1091-18	2,880.00
TOTAL VIDEO PRODUCTS INC.	74663	GENERAL SUPPLIES	1042-18	280.00
TOTAL VIDEO PRODUCTS INC.	74663	GENERAL SUPPLIES	1046-18	1,046.00

SB240

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

11/14/2017

Budget year: 2017-18

BOARD PAYMENT APPROVAL LIST

Page 4 of 4

Batch number: P 030

Period: November 2017

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
TRIUMPH LEARNING	74664	GENERAL SUPPLIES	1106-18	1,143.17
TROST, KELLI	74665	TRAVEL	1446-18	21.00
UNITED REFRIGERATION INC.	74666	CUST&BLD SUPPL&PARTS	964-18	188.10
VALERO FLEET SERVICES	74667	SCHOOL VEHICLES	1295-18	912.76
VIRTUA MEDICAL GROUP	74668	OTHER PROF SERVICES	773-18	50.00
VOORHEES BOE/ AGENCY ACCOUNT	None	OTH RETIREMENT PERS	778-18	832.85
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIBUT	779-18	23,111.61
VOORHEES BOE/ AGENCY ACCOUNT	None		1544-18	76,408.28
W.B.MASON CO INC.	74669	GENERAL SUPPLIES	1352-18	35.07
W.B.MASON CO INC.	74669	GENERAL SUPPLIES	1424-18	294.99
WALSHE, DEBBY	74670	TRAVEL	1448-18	42.00
WESTERN PEST SERVICES INC.	74671	CUST&BLD SUPPL&PARTS	134-18	469.50
WESTERN PEST SERVICES INC.	74671	CUST&BLD SUPPL&PARTS	135-18	25.00
WILSON LANGUAGE TRAINING CORP.	74672	GENERAL SUPPLIES	1097-18	677.16
XEROX CORPORATION	74673	GENERAL SUPPLIES	1354-18	459.00
Y.A.L.E. SCHOOL WEST	74674	TUITION-PRIV-IN NJ	1165-18	6,118.57
Y.A.L.E. SCHOOL WEST	74674	TUITION-PRIV-IN NJ	1166-18	3,610.00
YEDDANAPALLY MA ED LDT-C, MS.	74675	PURCH PROF/EDUC SRV	1542-18	900.00
YOUNG, DIANE	74676	TRAVEL	1450-18	84.83
Total:				1,230,349.22

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

Cynthia L. McClary
[Signature]

11/14/17
 11/14/17

**VOORHEES TWP. BOARD OF EDUCATION
CASH REPORT**

ALL FUNDS For the Month Ending October 2017		BEGINNING CASH <u>BALANCE</u>	CASH RECEIPTS THIS <u>MONTH</u>	CASH DISBURSEMENTS THIS <u>MONTH</u>	ENDING CASH <u>BALANCE</u>
GOVERNMENTAL FUNDS					
1	GENERAL FUND	FUND 10 \$30,918,356.41	\$5,574,907.62	\$4,516,144.65	\$31,977,119.38
2	SPECIAL REVENUE FUND	FUND 20 -\$56,312.52	\$27,259.66	\$106,661.75	-\$135,714.61
3	CAPITAL PROJECTS FUND	FUND 30 \$582,172.23	\$0.00	\$308,694.29	\$273,477.94
4	DEBT SERVICE FUND	FUND 40 \$14,443.33	\$0.00	\$0.00	\$14,443.33
TOTAL GOVERNMENTAL FUNDS		<u>\$31,458,659.45</u>	<u>\$5,602,167.28</u>	<u>\$4,931,500.69</u>	<u>\$32,129,326.04</u>
5	ENTERPRISE FUND (CER)	FUND 60 \$2,584,475.00	\$93,967.03	\$95,179.25	\$2,583,262.78
6	FOOD SERVICE FUND	FUND 61 \$322,114.32	\$91,585.15	\$90,311.21	\$323,388.26
7	PAYROLL	\$11.34	\$1,475,730.48	\$1,475,676.72	\$65.10
8	PAYROLL AGENCY	\$290,781.89	\$1,500,764.82	\$1,689,852.07	\$101,694.64
TOTAL TRUST & AGENCY FUNDS		<u>\$3,197,382.55</u>	<u>\$3,162,047.48</u>	<u>\$3,351,019.25</u>	<u>\$3,008,410.78</u>
TOTAL ALL FUNDS		<u>\$34,656,042.00</u>	<u>\$8,764,214.76</u>	<u>\$8,282,519.94</u>	<u>\$35,137,736.82</u>
BANK RECONCILIATION GENERAL ACCOUNT					\$32,129,326.04
BANK RECONCILIATION PAYROLL ACCOUNT					\$65.10
BANK RECONCILIATION PAYROLL AGENCY					\$101,694.64
BANK RECONCILIATION CER					\$2,583,262.78
BANK RECONCILIATION FOOD SERVICE					\$323,388.26
TOTAL BANK RECONCILIATIONS					\$35,137,736.82

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VOORHEES TOWNSHIP SCHOOL DISTRICT
CASH RECONCILIATION
October 2017

	<u>Balance</u> <u>09/30/17</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>10/31/17</u>
Fund 10	\$ 30,918,356.41	\$ 5,574,907.62	\$ 4,516,144.65	\$ 31,977,119.38
Fund 20	(56,312.52)	27,259.66	106,661.75	\$ (135,714.61)
Fund 40	<u>14,443.33</u>	<u>-</u>	<u>-</u>	\$ 14,443.33
Total	<u>\$ 30,876,487.22</u>	<u>\$ 5,602,167.28</u>	<u>\$ 4,622,806.40</u>	31,855,848.10

Adjustments:
 Capital Reserve

\$ 31,855,848.10

h Balance (Books)

Balance per Bank Statements:

Commerce Checking	0002372183	\$ 31,823,447.78
Cash Management Fund	171-000047708	105,841.18

Total Balance per Bank Statements

31,929,288.96

Less: Outstanding Checks

Unknown July 2017 (150.46)

567,475.15

\$ 31,361,663.35

Add: Reimbursements Due from:

Food Service Fund	90,311.21
Capital Projects Fund	308,694.29
CER Program	95,179.25

Total Reimbursements Due to General Fund

494,184.75

Balance (Bank)

\$ 31,855,848.10

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VOORHEES TOWNSHIP SCHOOL DISTRICT
OUTSTANDING CHECKLIST VERIFICATION
October 2017

Attachment I
November 29, 2017
Page 3 of 32

Outstanding Checklist--Prior Month		\$ 305,087.22
	Void check#73696 prior year	
Add: Payment List--Current Month (All Funds) (Do not include "No Check" disbursements)		<u>1,414,595.28</u>
Potential Disbursements to Clear in Current Month		1,719,682.50
Less: Checks, Withdrawals and Charges from Bank Statements:		
Commerce Checking	0002372183	\$ 1,152,207.35
Cash Management	171-000047708	
		<hr/>
Total Checks, Withdrawals and Charges from Bank Statements		<u>1,152,207.35</u>
Outstanding Checklist--Current Month		<u><u>\$ 567,475.15</u></u>

REPORT OF T R E TARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

FINAL

Interim Balance Sheet
October 2017

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ASSETS AND RESOURCES

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ASSETS:			
101	Cash in bank		31,977,119.38
103	Petty cash		<u>4,599.92</u>
116	Investments - Capital reserve account		<u>100.00</u>
	Accounts receivable:		
132	Interfund	-42,198.82	
141	Intergovernmental - state	<u>-174,653.67</u>	
142	Intergovernmental - federal	<u>2,654.06</u>	
143	Intergovernmental - other	<u>24,895.02</u>	
153	Other	--	<u>-189,303.41</u>
RESOURCES:			
301	Estimated revenues	51,259,957.00	
302	Less revenues	<u>(19,555,528.32)</u>	31,704,428.68
	Total assets and resources		<u>63,496,944.57</u>

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LIABILITIES AND FUND EQUITY

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LIABILITIES:			
	Other current liabilities		-6,168.18
	Total liabilities		<u>-6,168.18</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

FINAL

Interim Balance Sheet
October 2017

FUND BALANCE:

Appropriated:			
753	Reserve for encumbrances - current year		37,259,177.71
754	Reserve for encumbrances - prior year		--
Reserved fund balance:			
761	Capital reserve account		8,886,369.10
762	Adult education programs		2,431,505.03
763	Sale/leaseback reserve	465,400.58	
605	Add: Increase in sale/leaseback	--	
308	Less: Budgeted w/D sale/leaseback	--	465,400.58
764	Maintenance reserve	2,866,132.00	
606	Add: Increase in maintenance reserve	500.00	
310	Less: Budgeted w/D maintenance res.	(-26,200.00)	2,840,432.00
765	Tuition reserve account	--	
311	Less: Budgeted w/d tuition reserve	--	--
766	Current expense emergency reserve	--	
607	Add: Increase curr. exp. emer. res.	500.00	
312	Less: w/D from curr. exp. emer.res.	--	500.00
755	Bus Adv Revenue Reserved for Fuel Cst	--	
610	Add: Increase bus adv reserve	--	
312	Less: w/D from bus adv reserve	--	--
756	Federal Impact Aid Reserve (General)	--	
611	Add: Incr Fed Impact Aid Res (Gen)	--	
318	Less: w/D Fed Impact Aid Res (Gen)	--	--
757	Federal Impact Aid Reserve (Capital)	--	
612	Add: Incr Fed Impact Aid Res (Cap)	--	
319	Less: w/D Fed Impact Aid Res (Cap)	--	--
751,752,76x	Other reserves		--
601	Appropriations	52,642,864.64	
602	Less: Expenditures	(9,777,831.84)	
603	Encumbrances	(37,259,177.71)	5,605,855.09
604	Increase in capital reserve		3,000.00
	Total appropriated		57,492,239.51

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION**
****** VOORHEES TOWNSHIP BOARD OF EDUCATION ******
GENERAL FUND - FUND 10

FINAL

**Interim Balance Sheet
 October 2017**

FUND BALANCE (continued):

Unappropriated:

770	Fund balance, July 1, 2017	7,369,580.88	
771	Designated fund balance	--	
772	ARRA/SEMI for next year	--	
303	Budgeted fund balance	(1,025,326.00)	
307	Budgeted w/d from cap res local	(333,381.64)	
309	Budgeted w/d from cap reserve-inelig.	--	
317	Budgeted w/d from cap res-to Debt Srv	--	
	Total fund balance		63,503,112.75
	Total liabilities and fund equity		<u>63,496,944.57</u>

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10**

FINAL

**Interim Balance Sheet
 October 2017**

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	52,642,864.64	47,037,009.55	5,605,855.09
Revenues	(51,259,957.00)	(19,555,528.32)	(31,704,428.68)
Subtotal	1,382,907.64	27,481,481.23	-26,098,573.59
Change in capital reserve:			
Plus: Increase in reserve	3,000.00	3,000.00	--
Less: withdrawal from reserve	(333,381.64)	(333,381.64)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	500.00	500.00	--
Less: withdrawal from reserve	(26,200.00)	(26,200.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	500.00	500.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in bus advertising reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	1,027,326.00	27,125,899.59	-26,098,573.59

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 4 month period ending October 31, 2017)

FINAL

REVENUES/SOURCES OF FUNDS		Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
OPERATING BUDGET					
10-12XX	From Local Sources	45,667,379.00	18,430,251.03	(UNDER)	27,237,127.97
10-3XXX	From State Sources	5,562,934.00	1,118,770.70	(UNDER)	4,444,163.30
10-4XXX	From Federal Sources	29,644.00	6,506.59	(UNDER)	23,137.41
10-303	Budgeted Fund Balance - Operating Budget	1,025,326.00	.00	(UNDER)	1,025,326.00
10-307	Withdrawal from Capital Reserve for Local Share	333,381.64	.00	(UNDER)	333,381.64
10-310	Withdrawal from Maintenance Reserve	26,200.00	.00	(UNDER)	26,200.00
GENERAL FUND GRAND TOTAL		52,644,864.64	19,555,528.32	(UNDER)	33,089,336.32

EXPENDITURES		Appropriations	Expenditures	Encumbrances	Available Balance
OPERATING BUDGET					
GENERAL CURRENT EXPENSE					
11-1XX-100-XXX	Regular Programs	15,748,883.00	3,039,449.07	12,289,776.36	419,657.57
11-2XX-100-XXX	Special Education	6,306,598.00	1,274,595.80	4,714,764.58	317,237.62
11-230-100-XXX	Basic Skills/Remedial	664,952.00	127,807.65	530,844.35	6,300.00
11-240-100-XXX	Bilingual Education	129,173.00	25,360.80	101,462.00	2,350.20
11-401-100-XXX	School-Sponsored Co/Extra-Curricular Activities	303,310.00	2,999.50	279,240.24	21,070.26
11-800-330-XXX	Community Services Programs/Operations	1,000.00	.00	.00	1,000.00
Undistributed Expenditures:					
11-000-100-XXX	Tuition	1,469,156.00	321,791.47	678,941.33	468,423.20
11-000-211-XXX	Attendance and Social work Services	2,500.00	.00	2,500.00	0.00
11-000-213-XXX	Health Services	461,001.00	71,542.30	382,530.48	6,928.22
11-000-216-XXX	Speech, OT, PT	567,296.00	106,743.74	441,556.40	18,995.86
11-000-218-XXX	Guidance	511,823.00	104,738.17	404,828.75	2,461.00
11-000-219-XXX	Child Study Teams	1,404,351.00	300,079.80	1,057,330.25	46,940.95
11-000-221-XXX	Improvement of Instructional Services	365,251.00	114,469.64	223,977.30	26,804.00
11-000-222-XXX	Educational Media Services - School Library	455,820.00	93,550.12	341,788.35	20,481.53
11-000-223-XXX	Instructional Staff Training Services	653,794.00	208,563.69	413,797.67	31,432.64
11-000-230-XXX	General Administration	1,297,723.00	225,630.97	772,071.10	300,020.93
11-000-240-XXX	School Administration	1,450,666.00	414,568.12	952,685.20	83,412.68

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

FINAL

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 4 month period ending October 31, 2017)

EXPENDITURES

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-251-XXX Central Services	693,155.00	210,481.08	425,900.98	56,772.94
11-000-252-XXX Administrative Information Technology	557,611.00	69,562.93	383,835.78	104,212.29
11-000-26X-XXX Operation and Maintenance of Plant Services	4,696,136.00	1,165,773.90	2,745,133.86	785,228.24
11-000-270-XXX Student Transportation Services	2,643,552.00	244,537.85	1,061,520.87	1,337,493.28
11-XXX-XXX-2XX Personal Services - Employee Benefits	11,565,874.00	1,316,667.60	9,027,631.86	1,221,574.54
Total Undistributed	28,795,709.00	4,968,701.38	19,316,030.18	4,510,977.44
10-606I Interest Earned on Maintenance Reserve	500.00	.00	.00	500.00
10-607I Interest Earned on Current Expense Emergency Res.	500.00	.00	.00	500.00
TOTAL GENERAL CURRENT EXPENSE	51,950,625.00	9,438,914.20	37,232,117.71	5,279,593.09
12-XXX-XXX-73X Equipment	315,891.00	.00	15,238.00	300,653.00
12-000-4XX-XXX Facilities Acquisition and Construction Services	359,990.64	333,381.64	.00	26,609.00
CAPITAL OUTLAY				
10-604I Interest Deposit to Capital Reserve	3,000.00	.00	.00	3,000.00
TOTAL CAPITAL OUTLAY	678,881.64	333,381.64	15,238.00	330,262.00
10-000-100-56X Transfer of Funds to Charter Schools	17,358.00	5,536.00	11,822.00	.00
GENERAL FUND GRAND TOTAL	52,646,864.64	9,777,831.84	37,259,177.71	5,609,855.09

REPORT OF THE CLERK
 TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10

FINAL

Schedule of Revenues
 Actual Compared with Estimated
 (For 4 month period ending October 31, 2017)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
	REVENUES FROM LOCAL SOURCES:			
10-1210	Local Tax Levy	45,657,379.00	18,262,951.60	27,394,427.40
10-1XXX	Unrestricted Miscellaneous Revenues	10,000.00	167,299.43	-157,299.43
	Subtotal - Revenues from Local Sources	45,667,379.00	18,430,251.03	27,237,127.97
	Revenues from State Sources			
10-3121	Categorical Transportation Aid	525,501.00	105,100.20	420,400.80
	REVENUES FROM STATE SOURCES:			
10-3132	Categorical Special Education Aid	1,699,913.00	339,982.60	1,359,930.40
10-3176	Equalization Aid	2,916,383.00	577,953.80	2,338,429.20
10-3177	Categorical Security Aid	236,331.00	47,266.20	189,064.80
10-3178	Adjustment Aid	100,761.00	20,152.20	80,608.80
10-3181	PARCC Readiness Aid	28,215.00	5,643.00	22,572.00
10-3182	Per Pupil Growth Aid	28,215.00	5,643.00	22,572.00
10-3183	Professional Learning Community Aid	27,615.00	5,523.00	22,092.00
10-3300	State Reimb. for Lead Testing of Drinking Water	.00	11,506.70	-11,506.70
	Subtotal - Revenues from State Sources	5,562,934.00	1,118,770.70	4,444,163.30
	Revenues from Federal Sources			
10-4200	Medicaid Reimbursement	29,644.00	6,506.59	23,137.41
	Subtotal - Revenues from Federal Sources	29,644.00	6,506.59	23,137.41
10-303	Budgeted Fund Balance - Operating Budget	1,025,326.00	.00	1,025,326.00
10-307	withdrawal from Capital Reserve- for Local Share	333,381.64	.00	333,381.64
10-310	withdrawal from Maintenance Reserve	26,200.00	.00	26,200.00
	TOTAL OPERATING BUDGET	52,644,864.64	19,555,528.32	33,089,336.32

Attachment I
 November 29, 2017
 Page 10 of 32

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

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FINAL

GENERAL FUND - FUND 10

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 4 month period ending October 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
GENERAL CURRENT EXPENSE					
Regular Programs - Instruction					
11-105-100-101	Preschool - Salaries of Teachers	97,868.00	18,660.20	79,207.80	.00
11-110-100-101	Kindergarten - Salaries of Teachers	441,891.00	83,879.00	358,012.00	.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	8,187,732.00	1,583,126.26	6,604,605.74	.00
11-130-100-101	Grades 6-8 - Salaries of Teachers	5,690,159.00	998,851.48	4,691,307.52	.00
Regular Programs - Home Instruction:					
11-150-100-101	Salaries of Teachers	150,000.00	17,431.00	132,569.00	.00
Regular Programs - Undistributed Instruction					
11-190-100-320	Purchased Professional-Educational Services	2,150.00	554.26	.00	1,595.74
11-190-100-340	Purchased Technical Services	27,000.00	1,499.85	6,837.00	18,663.15
11-190-100-500	Other Purchased Services (400-500 series)	179,050.00	21,807.10	103,780.74	53,462.16
11-190-100-610	General Supplies	814,693.00	276,842.57	306,531.63	231,318.80
11-190-100-640	Textbooks	66,845.00	-10.00	.00	66,855.00
11-190-100-890	Other objects	91,495.00	36,807.35	6,924.93	47,762.72
TOTAL REGULAR PROGRAMS - INSTRUCTION		15,748,883.00	3,039,449.07	12,289,776.36	419,657.57
SPECIAL EDUCATION - INSTRUCTION					
Learning and/or Language Disabilities:					
11-204-100-101	Salaries of Teachers	290,352.00	58,070.40	232,281.60	.00
11-204-100-106	Other Salaries for Instruction	193,935.00	32,229.20	161,705.80	.00
11-204-100-610	General Supplies	4,400.00	1,859.37	39.98	2,500.65
11-204-100-640	Textbooks	725.00	.00	.00	725.00
Total		489,412.00	92,158.97	394,027.38	3,225.65
Behavioral Disabilities:					
11-209-100-101	Salaries of Teachers	81,593.00	16,318.60	65,274.40	
Total		81,593.00	16,318.60	65,274.40	
Multiple Disabilities:					
11-212-100-101	Salaries of Teachers	614,244.00	211,481.70	402,762.30	
11-212-100-106	Other Salaries for Instruction	704,318.00	168,477.50	535,840.50	
11-212-100-320	Purchased Professional-Educational Services	720,359.00	59,551.36	396,391.90	264,415.74
11-212-100-610	General Supplies	26,500.00	1,362.93	3,711.15	21,425.92

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

FINAL

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 4 month period ending October 31, 2017)

	Appropriations	Expenditures	Encumbrances	Available Balance
11-212-100-800 Other objects	13,000.00	747.52	.00	12,252.48
Total	2,078,421.00	441,621.01	1,338,705.85	298,094.14
Resource Room/Resource Center				
11-213-100-101 Salaries of Teachers	2,607,745.00	514,321.20	2,093,423.80	.00
11-213-100-106 Other Salaries for Instruction	633,894.00	104,205.51	529,688.49	.00
11-213-100-610 General Supplies	13,900.00	1,633.00	1,658.41	10,608.59
11-213-100-640 Textbooks	2,400.00	320.76	.00	2,079.24
Total	3,257,939.00	620,480.47	2,624,770.70	12,687.83
Autism:				
11-214-100-101 Salaries of Teachers	87,203.00	28,778.15	58,424.85	.00
11-214-100-106 Other Salaries for Instruction	1,354.00	998.00	356.00	.00
Total	88,557.00	29,776.15	58,780.85	.00
Preschool Disabilities - Part-Time:				
11-215-100-106 Other Salaries for Instruction	94,950.00	25,626.40	69,323.60	.00
11-215-100-600 General Supplies	3,230.00	.00	.00	3,230.00
Total	98,180.00	25,626.40	69,323.60	3,230.00
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	212,496.00	48,614.20	163,881.80	.00
Total	212,496.00	48,614.20	163,881.80	.00
TOTAL SPECIAL EDUCATION - INSTRUCTION	6,306,598.00	1,274,595.80	4,714,764.58	317,237.62
Basic Skills/Remedial - Instruction				
11-230-100-101 Salaries of Teachers	658,652.00	127,807.65	530,844.35	.00
11-230-100-610 General Supplies	4,200.00	.00	.00	4,200.00
11-230-100-800 Other Objects	2,100.00	.00	.00	2,100.00
Total	664,952.00	127,807.65	530,844.35	6,300.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	126,073.00	25,360.80	100,712.20	.00
11-240-100-610 General Supplies	3,100.00	.00	749.80	2,350.20
Total	129,173.00	25,360.80	101,462.00	2,350.20

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

FINAL

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 4 month period ending October 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100 Salaries	276,210.00	1,039.00	275,171.00	.00
11-401-100-800 Other Objects	27,100.00	1,960.50	4,069.24	21,070.26
Total	303,310.00	2,999.50	279,240.24	21,070.26
Community Services Programs - Operations				
11-800-330-500 Purchased Services (300-500 series)	1,000.00	.00	.00	1,000.00
Total	1,000.00	.00	.00	1,000.00
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs Within the State - Regular	48,255.00	1,571.60	.00	46,683.40
11-000-100-562 Tuition - Other LEAs Within the State - Special	33,630.00	.00	27,457.00	6,173.00
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	17,606.00	.00	.00	17,606.00
11-000-100-566 Tuition - Private Schls/Disabled within State	1,369,665.00	320,219.87	651,484.33	397,960.80
Total	1,469,156.00	321,791.47	678,941.33	468,423.20
Attendance and Social Work Services				
11-000-211-100 Salaries	2,500.00	.00	2,500.00	.00
Total	2,500.00	.00	2,500.00	.00
Health Services				
11-000-213-100 Salaries	429,667.00	63,214.10	366,452.90	.00
11-000-213-300 Purchased Professional and Technical Services	20,300.00	3,773.85	13,831.15	2,695.00
11-000-213-600 Supplies and Materials	11,034.00	4,554.35	2,246.43	4,233.22
Total	461,001.00	71,542.30	382,530.48	6,928.22
Speech, OT, PT and Related services				
11-000-216-100 Salaries	538,096.00	106,039.60	432,056.40	.00
11-000-216-320 Purchased Professional-Educational Services	25,300.00	.00	9,500.00	15,800.00
11-000-216-600 Supplies and Materials	3,900.00	704.14	.00	3,195.86
Total	567,296.00	106,743.74	441,556.40	18,995.86
Guidance				
11-000-218-104 Salaries of Other Professional Staff	474,961.00	92,785.60	382,175.40	.00

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

FINAL

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 4 month period ending October 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-218-105 Salaries of Secretarial and Clerical Assistants	33,962.00	11,444.00	22,518.00	.00
11-000-218-600 Supplies and Materials	2,900.00	508.57	135.35	2,256.08
Total	511,823.00	104,738.17	404,828.75	2,256.08
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	1,237,293.00	237,708.40	999,584.60	.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	79,295.00	28,307.04	50,987.96	.00
11-000-219-320 Purchased Professional-Educational Services	26,503.00	17,685.22	1,080.00	7,737.78
11-000-219-592 Misc. Purch. Svc (400-500 series O/than Res. Costs)	3,500.00	162.38	.00	3,337.62
11-000-219-600 Supplies and Materials	45,360.00	11,364.26	2,800.70	31,195.04
11-000-219-800 other Objects	12,400.00	4,852.50	2,876.99	4,670.51
Total	1,404,351.00	300,079.80	1,057,330.25	46,940.95
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	261,957.00	73,251.17	188,705.83	.00
11-000-221-105 Salaries of Secretarial and Clerical Assistants	41,879.00	14,300.00	27,579.00	.00
11-000-221-110 Other Salaries	5,000.00	.00	5,000.00	.00
11-000-221-320 Purchased Professional-Educational Services	12,732.50	11,732.50	.00	1,000.00
11-000-221-500 Other Purchased Services (400-500 series)	4,150.00	313.72	84.83	3,751.45
11-000-221-600 Supplies and Materials	28,252.50	10,692.30	2,182.64	15,377.56
11-000-221-800 Other Objects	11,280.00	4,179.95	425.00	6,675.05
Total	365,251.00	114,469.64	223,977.30	26,804.06
Educational Media Services - School Library				
11-000-222-100 Salaries	416,320.00	81,119.80	335,200.20	.00
11-000-222-600 Supplies and Materials	39,500.00	12,430.32	6,588.15	20,481.53
Total	455,820.00	93,550.12	341,788.35	20,481.53
Instructional Staff Training Services				
11-000-223-102 Salaries of Supervisors of Instruction	343,682.00	99,861.40	243,820.60	.00
11-000-223-110 Other Salaries	276,612.00	107,756.86	168,855.14	.00
11-000-223-390 Other Purchased Professional and Technical Services	30,000.00	800.00	.00	29,197.00
11-000-223-500 Other Purchased Services (400-500 series)	200.00	62.43	.00	137.57
11-000-223-600 Supplies and Materials	1,200.00	.00	1,121.93	78.07
11-000-223-800 Other Objects	2,100.00	83.00	.00	2,017.00
Total	653,794.00	208,563.69	413,797.67	31,432.64

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

FINAL

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 4 month period ending October 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Support Services - General Administration				
11-000-230-100 Salaries	310,820.00	99,849.04	210,970.96	.00
11-000-230-331 Legal Services	70,000.00	8,242.73	56,266.32	5,490.95
11-000-230-332 Audit Fees	50,500.00	.00	.00	50,500.00
11-000-230-334 Architectural/Engineering Services	70,000.00	.00	.00	70,000.00
11-000-230-339 Other Purchased Professional Services	200,400.00	58,088.22	134,719.91	7,591.87
11-000-230-530 Communications/Telephone	258,078.00	14,264.09	116,648.91	127,165.00
11-000-230-585 BOE Other Purchased Services	9,600.00	.00	.00	9,600.00
11-000-230-590 Misc. Purchased Services (400-500 except 530 & 585)	273,400.00	10,098.00	252,600.00	10,702.00
11-000-230-610 General Supplies	2,300.00	769.62	.00	1,530.38
11-000-230-630 BOE In-House Training/Meeting Supplies	7,500.00	1,500.00	.00	6,000.00
11-000-230-890 Miscellaneous Expenditures	22,125.00	10,833.42	865.00	10,426.58
11-000-230-895 BOE Membership Dues and Fees	23,000.00	21,985.85	.00	1,014.15
Total	1,297,723.00	225,630.97	772,071.10	300,020.93
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	833,152.00	248,115.80	585,036.20	.00
11-000-240-105 Salaries of Secretarial and Clerical Assistants	527,644.00	161,028.92	366,615.08	.00
11-000-240-600 Supplies and Materials	21,870.00	5,423.40	1,033.92	15,412.68
11-000-240-800 Other objects	68,000.00	.00	.00	68,000.00
Total	1,450,666.00	414,568.12	952,685.20	83,412.68
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	553,258.00	182,215.44	371,042.56	.00
11-000-251-330 Purchased Professional Services	44,017.00	18,225.00	25,792.00	.00
11-000-251-592 Misc. Purch. Services (400-500 except 594)	13,300.00	.00	4,284.00	9,016.00
11-000-251-600 Supplies and Materials	18,000.00	6,784.15	4,356.31	6,859.54
11-000-251-890 Other objects	64,580.00	3,256.49	20,426.11	40,897.40
Total	693,155.00	210,481.08	425,900.98	56,927.94
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	197,612.00	66,253.67	131,358.33	.00
11-000-252-500 Other Purchased Services (400-500 series)	2,000.00	243.26	471.43	1,285.27
11-000-252-800 Other Objects	357,999.00	3,066.00	252,006.02	102,926.97
Total	557,611.00	69,562.93	383,835.78	104,212.29
11-000-261-100 Salaries	266,522.00	87,808.16	178,713.84	.00

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

FINAL

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 4 month period ending October 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-261-420 Cleaning, Repair, and Maintenance Services	815,690.00	288,685.48	29,209.99	497,794.53
Total	1,082,212.00	376,493.64	207,923.83	497,794.53
Custodial Services				
11-000-262-100 Salaries	1,084,097.00	323,216.42	740,272.58	20,608.00
11-000-262-420 Cleaning, Repair, and Maintenance Services	5,824.00	.00	.00	5,824.00
11-000-262-490 Other Purchased Property Services	150,640.00	33,341.04	100,658.96	16,640.00
11-000-262-520 Insurance	172,363.00	.00	172,363.00	.00
11-000-262-610 General Supplies	299,135.87	98,614.64	83,139.20	117,382.03
11-000-262-621 Energy (Natural Gas)	93,600.00	-4,394.32	92,035.64	5,958.68
11-000-262-622 Energy (Electricity)	1,579,710.00	255,533.85	1,324,176.15	.00
11-000-262-800 Other Objects	12,354.13	12,219.13	134.50	.50
Total Custodial Services	3,397,724.00	718,530.76	2,512,780.03	166,413.21
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair and Maintenance Services	176,200.00	70,749.50	24,430.00	81,020.50
11-000-263-610 General Supplies	40,000.00	.00	.00	40,000.00
Total Care and Upkeep of Grounds	216,200.00	70,749.50	24,430.00	121,020.50
Total Operation and Maintenance of Plant Services	4,696,136.00	1,165,773.90	2,745,133.86	785,228.24
Student Transportation Services				
11-000-270-160 Salaries - Between Home & School - Regular	56,384.00	18,638.25	37,745.75	.00
11-000-270-161 Salaries - Between Home and School - Special	9,950.00	3,289.11	6,660.89	.00
11-000-270-350 Management Fee-ESC & CTSA Trans. Programs	20,594.00	3,848.85	16,745.15	.00
11-000-270-503 Contr Serv -Aid in Lieu of Payments - Nonpublic	137,850.00	-8,605.91	128,660.00	17,795.91
11-000-270-511 Contracted Services (Home/School) - Vendors	1,352,540.00	27,422.40	264,468.60	1,060,649.00
11-000-270-512 Contracted Services (not Home/School) - Vendors	165,441.00	7,304.15	9,176.50	148,960.35
11-000-270-514 Contracted Services (Special Ed) - Vendors	513,938.00	111,927.14	293,045.84	108,965.00
11-000-270-518 Contracted Services (Special Ed) - ESCs & CTSA	376,995.00	76,976.86	300,018.14	0.00
11-000-270-610 General Supplies	9,860.00	3,737.00	5,000.00	1,123.00
Total	2,643,552.00	244,537.85	1,061,520.87	1,337,494.28
UNALLOCATED BENEFITS				
11-000-291-210 Group Insurance	4,770.00	260.83	2,314.17	2,195.00
11-000-291-220 Social Security Contributions	612,300.00	157,173.73	455,126.27	0.00

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**REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10**

FINAL

**Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 4 month period ending October 31, 2017)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-291-241 Other Retirement Contributions - PERS	680,000.00	3,457.75	673,042.25	3,500.00
11-000-291-250 Unemployment Compensation	54,804.00	.00	.00	54,804.00
11-000-291-270 Health Benefits	9,682,966.00	1,102,006.57	7,564,688.89	1,016,270.54
11-000-291-280 Tuition Reimbursement	118,800.00	1,995.00	.00	116,805.00
11-000-291-290 Other Employee Benefits	412,234.00	51,773.72	332,460.28	28,000.00
TOTAL UNALLOCATED BENEFITS	11,565,874.00	1,316,667.60	9,027,631.86	1,221,574.54
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	11,565,874.00	1,316,667.60	9,027,631.86	1,221,574.54
TOTAL UNDISTRIBUTED EXPENDITURES	28,795,709.00	4,968,701.38	19,316,030.18	4,510,977.44
Required Maintenance for School Facilities				
10-606 Interest Earned on Maintenance Reserve	500.00	.00	.00	500.00
10-607I Interest Earned on Current Expense Emergency Res.	500.00	.00	.00	500.00
TOTAL GENERAL CURRENT EXPENSE	51,950,625.00	9,438,914.20	37,232,117.71	5,279,593.09
Undistributed Expenditures:				
12-000-210-730 Support Services - Students - Regular	263,791.00	.00	15,238.00	248,553.00
12-000-219-730 Support Services - Child Study Teams	15,500.00	.00	.00	15,500.00
12-xxx-x00-730 Special Schools - (All Programs)	36,600.00	.00	.00	36,600.00
Total Equipment	315,891.00	.00	15,238.00	300,653.00
Facilities Acquisition and Construction Services				
12-000-400-450 Construction Services	333,381.64	333,381.64	.00	.00
12-000-400-800 Other Objects	26,609.00	.00	.00	26,609.00
Total Facilities Acquisition & Construction Services	359,990.64	333,381.64	.00	26,609.00
CAPITAL OUTLAY				
10-604 Interest Deposit to Capital Reserve	3,000.00	.00	.00	3,000.00
TOTAL CAPITAL OUTLAY EXPENDITURES	678,881.64	333,381.64	15,238.00	330,261.00
10-000-100-56X Transfer of Funds to Charter Schools	17,358.00	5,536.00	11,822.00	1,000.00
GENERAL FUND GRAND TOTAL	52,646,864.64	9,777,831.84	37,259,177.71	5,609,857.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

FINAL

Interim Balance Sheet
October 2017

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		-135,714.61
	Accounts receivable:		
141	Intergovernmental - state	4,475.00	
142	Intergovernmental - federal	-62.60	
153	Other	--	4,412.40

RESOURCES:

301	Estimated revenues	1,292,087.00	
302	Less revenues	(90,105.25)	1,201,981.75
	Total assets and resources		1,070,679.54

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

411	Intergovernmental accounts payable-state		2,072.18
481	Deferred revenues		43,491.77
	Other current liabilities		-41,863.11
	Total liabilities		3,700.84

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION**
****** VOORHEES TOWNSHIP BOARD OF EDUCATION ******
SPECIAL REVENUE FUNDS - FUND 20

FINAL

**Interim Balance Sheet
 October 2017**

FUND BALANCE:

Appropriated:			
753	Reserve for encumbrances - current year		853,162.66
754	Reserve for encumbrances - prior year		<u> --</u>
Reserved fund balance:			
761	Capital reserve account	<u> --</u>	
604	Add: Increase in capital reserve	<u> --</u>	
307	Less: Budgeted withdrawal from capital reser	<u> --</u>	<u> --</u>
601	Appropriations	<u>1,292,087.00</u>	
602	Less: Expenditures	<u>(225,108.30)</u>	
603	Encumbrances	<u>(853,162.66)</u>	<u>213,816.04</u>
	Total fund balance		<u>1,066,978.70</u>
	Total liabilities and fund equity		<u>1,070,679.54</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

FINAL

Interim Balance Sheet
October 2017

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		--	
754	Reserve for encumbrances - prior year		--	
767	Debt service reserve	--		
608	Add: Increase in debt service reserve	--		
313	Less: W/D from debt service reserve	--		--
751,752,753	Other reserves			--
601	Appropriations	1,054,400.00		
602	Less: Expenditures	67,200.00		
603	Encumbrances	--	(67,200.00)	987,200.00
	Total appropriated			987,200.00
Unappropriated:				
770	Fund balance, July 1, 2017			39,302.31
303	Budgeted fund balance			(664,400.00)
	Total fund balance			362,102.31
	Total liabilities and fund equity			362,102.31

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	1,054,400.00	67,200.00	987,200.00
Revenues	(390,000.00)	(42,341.00)	(347,659.00)
Subtotal	664,400.00	24,859.00	639,541.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	664,400.00	24,859.00	639,541.00

REPORT OF T R E TARY
TO THE BOARD OF EDUCATION
****** VOORHEES TOWNSHIP BOARD OF EDUCATION ******
DEBT SERVICE FUNDS - FUND 40

FINAL

Interim Balance Sheet
October 2017

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ASSETS AND RESOURCES
 =====

ASSETS:

101	Cash in bank		14,443.33
	Accounts receivable:		
132	Interfund	-.02	
153	Other	--	-.02

RESOURCES:

301	Estimated revenues	390,000.00	
302	Less revenues	(42,341.00)	347,659.00
	Total assets and resources		362,102.31

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LIABILITIES AND FUND EQUITY
 =====

LIABILITIES:

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 CAPITAL PROJECTS FUNDS - FUND 30**

FINAL

**Schedule of Revenues
 Actual Compared with Estimated
 (For 4 month period ending October 31, 2017)**

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
30-xxxx	CAPITAL PROJECTS			
	Other Financing Sources	831,968.10	.00	831,968.10
	Total Capital Projects Funds	831,968.10	.00	831,968.10

REPORT OF 1 SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
CAPITAL PROJECTS FUNDS - FUND 30

FINAL

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 4 month period ending October 31, 2017)

REVENUES/SOURCES OF FUNDS		Budgeted <u>Estimated</u>	Actual to <u>Date</u>	Note: Over or (Under)	Unrealized <u>Balance</u>
30-5100	CAPITAL PROJECTS				
	Sale of Bonds	831,968.10	.00	(UNDER)	831,968.10
	TOTAL CAPITAL PROJECTS	831,968.10	.00	(UNDER)	831,968.10
EXPENDITURES		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	Available <u>Balance</u>
	Facilities Acquisition and Construction Services				
30-000-4XX-450	Construction Services	793,670.57	544,700.29	.00	248,970.28
30-000-4XX-610	General Supplies	38,297.53	13,790.15	.00	24,507.38
	TOTAL CAPITAL PROJECTS	831,968.10	558,490.44	.00	273,477.66

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
CAPITAL PROJECTS FUNDS - FUND 30

FINAL

Interim Balance Sheet
October 2017

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year			--
754	Reserve for encumbrances - prior year			--
751,752,760	other reserves			--
601	Appropriations	831,968.10		
602	Less: Expenditures	(558,490.44)		
603	Encumbrances	--	(558,490.44)	273,477.66
	Total appropriated			273,477.66
Unappropriated:				
770	Fund balance, July 1, 2017		831,968.40	
303	Budgeted fund balance			--
	Total fund balance			1,105,446.06
	Total liabilities and fund equity			1,105,446.04

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	831,968.10	558,490.44	273,477.66
Revenues	(831,968.10)	(.00)	(831,968.10)
Subtotal	.00	558,490.44	-558,490.44
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	.00)	558,490.44)	-558,490.44

REPORT OF THE CLERK
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
CAPITAL PROJECTS FUNDS - FUND 30

FINAL

Interim Balance Sheet
October 2017

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ASSETS AND RESOURCES

=====

ASSETS:

101 Cash in bank 273,477.94

RESOURCES:

301	Estimated revenues	831,968.10	
302	Less revenues	--	831,968.10
	Total assets and resources	<u>1,105,446.04</u>	<u>1,105,446.04</u>

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LIABILITIES AND FUND EQUITY

=====

LIABILITIES:

402	Interfund accounts payable	-.02	
	Total liabilities	<u>-.02</u>	<u>-.02</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

FINAL

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 4 month period ending October 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
TOTAL SPECIAL REVENUE FUNDS	1,292,087.00	225,108.30	853,162.66	213,816.04

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

FINAL

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 4 month period ending October 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Other State Projects:				
20-501-XXX-XXX Nonpublic Textbooks	11,832.00	6,848.13	794.29	4,189.58
20-502-XXX-XXX Nonpublic Auxiliary Services	124,908.00	5,651.42	119,256.58	.00
20-509-XXX-XXX Nonpublic Nursing Services	21,437.00	6,366.79	13,712.21	1,358.00
20-510-XXX-XXX Nonpublic Technology Initiative	7,992.00	.00	7,152.47	839.53
20-511-XXX-XXX Nonpublic Security Aid	17,400.00	4,461.63	131.64	12,806.73
Total Other State Projects	183,569.00	23,327.97	141,047.19	19,193.84
Total State Projects	183,569.00	23,327.97	141,047.19	19,193.84
E.S.S.A Title I				
20-T1 -100-101 Salaries-Instruction-Sal of Teacher	171,813.00	29,454.40	142,148.60	210.00
20-T1 -100-600 Instructional Supplies-Instruction	2,000.00	.00	.00	2,000.00
20-T1 -XXX-XXX Other Federal expenditures	66,524.00	.00	.00	66,524.00
E.S.S.A. Title I Total	240,337.00	29,454.40	142,148.60	68,734.00
E.S.S.A. Title III				
20-T3 -100-101 Salaries-Instruction-Sal of teachers	15,614.00	1,392.80	14,221.20	.00
20-T3 -100-300 Purchased services-Instruction	1,762.00	1,762.00	.00	.00
20-T3 -100-500 Other purchased services-Instruction 400-500	2,944.00	.00	.00	2,944.00
20-T3 -200-200 Benefits	9,110.00	.00	.00	9,110.00
E.S.S.A. Title III Total	29,430.00	3,154.80	14,221.20	12,054.00
E.S.S.A. Title VI				
20-T6 -100-101 Salaries-Instruction-Sal of teachers	35,000.00	7,203.40	27,796.60	.00
20-T6 -200-200 Benefits	19,483.00	.00	.00	19,483.00
20-T6 -200-300 Professional tech services-Support	1,923.00	1,923.00	.00	.00
E.S.S.A. Title VI Total	56,406.00	9,126.40	27,796.60	19,483.00
I.D.E.A. Part B (Handicapped)				
20-IDE-100-110 Salaries-Other salaries	504,112.00	100,476.60	402,084.40	1,550.00
20-IDE-100-300 Purchased services-Instruction	14,263.00	.00	708.00	13,555.00
20-IDE-100-500 Other purchased services-Instruction 400-500	178,779.00	58,571.83	120,207.17	20,207.17
20-IDE-100-600 Instructional supplies-Instruction	4,740.00	898.80	.00	3,841.20
20-IDE-200-200 Benefits	45,658.00	.00	.00	45,658.00
20-IDE-200-300 Professional tech services-Support	34,593.00	97.50	4,949.50	29,546.00
20-IDE-200-600 Supplies and materials-Support	200.00	.00	.00	200.00
TOTAL FEDERAL PROJECTS	1,108,518.00	201,780.33	712,115.47	194,622.20

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 SPECIAL REVENUE FUNDS - FUND 20**

FINAL

**Schedule of Revenues
 Actual Compared with Estimated
 (For 4 month period ending October 31, 2017)**

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
SPECIAL REVENUE FUNDS			
Revenues from State Sources:			
20-32XX Other Restricted Entitlements	183,569.00	90,105.25	93,463.75
Total Revenues from state Sources	183,569.00	90,105.25	93,463.75
Revenues from Federal Sources			
20-4411-4416 Title I	240,337.00	.00	240,337.00
20-4451-4455 Title II	56,406.00	.00	56,406.00
20-4491-4494 Title III	29,430.00	.00	29,430.00
20-4420-4429 I.D.E.A. Part B (Handicapped)	782,345.00	.00	782,345.00
Total Revenues from Federal Sources	1,108,518.00	.00	1,108,518.00
TOTAL GRANTS AND ENTITLEMENTS	1,292,087.00	90,105.25	1,201,981.75

REPORT OF THE CLERK
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 4 month period ending October 31, 2017)

FINAL

REVENUES/SOURCES OF FUNDS		Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
SPECIAL REVENUE FUNDS					
20-3XXX	From state sources:	183,569.00	90,105.25	(UNDER)	93,463.75
20-4XXX	From federal sources:	1,108,518.00	.00	(UNDER)	1,108,518.00
TOTAL SPECIAL REVENUE FUNDS		1,292,087.00	90,105.25	(UNDER)	1,201,981.75
EXPENDITURES		Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:					
Other Special Projects:					
20-501-XXX-XXX	Nonpublic Textbooks	11,832.00	6,848.13	794.29	4,189.58
20-502-XXX-XXX	Nonpublic Auxiliary Services	124,908.00	5,651.42	119,256.58	.00
20-509-XXX-XXX	Nonpublic Nursing Services	21,437.00	6,366.79	13,712.21	1,358.00
20-510-XXX-XXX	Nonpublic Technology Initiative Program	7,992.00	.00	7,152.47	839.53
20-511-XXX-XXX	Nonpublic Security Aid	17,400.00	4,461.63	131.64	12,806.73
Total State Projects		183,569.00	23,327.97	141,047.19	19,193.84
Federal Projects:					
20-T1 -XXX-XXX	E.S.S.A. Title I	240,337.00	29,454.40	142,148.60	68,734.00
20-T3 -XXX-XXX	E.S.S.A. Title III	29,430.00	3,154.80	14,221.20	12,054.00
20-T6 -XXX-XXX	E.S.S.A. Title VI	56,406.00	9,126.40	27,796.60	19,483.00
20-IDE-XXX-XXX	I.D.E.A. Part B (Handicapped)	782,345.00	160,044.73	527,949.07	94,351.20
TOTAL FEDERAL PROJECTS		1,108,518.00	201,780.33	712,115.47	194,622.20
TOTAL SPECIAL REVENUE FUNDS		1,292,087.00	225,108.30	853,162.66	213,816.04

Attachment I
November 29, 2017
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REPORT OF T R E T R Y
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

FINAL

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 4 month period ending October 31, 2017)

REVENUES/SOURCES OF FUNDS		Budgeted <u>Estimated</u>	Actual to <u>Date</u>	Note: Over or (Under)	Unrealized <u>Balance</u>
40-1xxx	Revenue from local sources DEBT SERVICE	40,080.00	20,040.00	(UNDER)	20,040.00
40-3xxx	Revenue from State sources	349,920.00	22,301.00	(UNDER)	327,619.00
40-303	Budgeted Fund Balance	664,400.00	.00	(UNDER)	664,400.00
	TOTAL DEBT SERVICE FUND	1,054,400.00	42,341.00	(UNDER)	1,012,059.00
EXPENDITURES		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	Available <u>Balance</u>
	REPAYMENT OF DEBT				
40-701-510-XXX	Repayment of Debt - Regular	1,054,400.00	67,200.00	.00	987,200.00
	TOTAL DEBT SERVICE FUNDS	1,054,400.00	67,200.00	.00	987,200.00

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 DEBT SERVICE FUNDS - FUND 40**

FINAL

**Schedule of Revenues
 Actual Compared with Estimated
 (For 4 month period ending October 31, 2017)**

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
	Revenue from Local Sources			
40-1210	Local Tax Levy	40,080.00	20,040.00	20,040.00
	Revenues from State Sources			
40-3160	Debt Service Aid Type II	349,920.00	22,301.00	327,619.00
40-303	Budgeted Fund Balance	664,400.00	.00	664,400.00
	Total Local Repayment of Debt	1,054,400.00	42,341.00	1,012,059.00
	TOTAL REPAYMENT OF DEBT	1,054,400.00	42,341.00	1,012,059.00

REPORT OF SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

FINAL

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 4 month period ending October 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	134,400.00	67,200.00	.00	67,200.00
40-701-510-910 Redemption of Principal	920,000.00	.00	.00	920,000.00
Total Regular Debt Service	1,054,400.00	67,200.00	.00	987,200.00
TOTAL DEBT SERVICE FUNDS	1,054,400.00	67,200.00	.00	987,200.00

Budget year: 2017-18

TRANSFER LIST

Transfers dated from 10/01/17 to 10/31/17

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
10/16/17	Transfer from 11-214 -100 -101 -03 to 11-214 -100 -106 -00	854.00	
10/16/17	Transfer from 20-250 -100 -106 -04 to 20-250 -100 -106N-04	20.00	
10/17/17	Transfer from 11-000 -261 -420D-10 to 11-000 -261 -420C-10	1,500.00	
10/17/17	Transfer from 11-000 -261 -420D-10 to 11-000 -261 -420E-09	3,500.00	
10/17/17	Transfer from 11-190 -100 -610A-00 to 11-190 -100 -610I-00	500.00	
10/23/17	Transfer from 11-000 -223 -890 -18 to 11-000 -223 -610 -18	700.00	
10/23/17	Transfer from 11-000 -291 -270 -00 to 11-190 -100 -610 -14	25,000.00	
10/31/17	Transfer from 11-000 -291 -270 -00 to 11-000 -251 -330 -00	7,567.00	SYSTEMS 3000 PORTAL
10/31/17	Transfer from 11-000 -261 -420E-08 to 11-000 -261 -420E-09	900.00	
10/31/17	Transfer from 11-000 -262 -610C-06 to 11-000 -262 -890 -06	46.00	
10/31/17	Transfer from 11-214 -100 -101 -03 to 11-214 -100 -106 -00	500.00	
10/31/17	Transfer from 20-250 -100 -320N-04 to 20-250 -100 -106N-04	4,800.00	

SB360

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

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Budget year: 2017-18

BATCH A095 CHECKS VOIDED

Page 1 of 1

Acct period: November 2017

Batch number: A095

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
72384	11/14/17	962 MARINO, GIANNA	-53.91			.00
Total checks voided:		1	-53.91			

Check #74677 replaces check #72384 dated 1/19/17 \$53.91

SB360

Budget year: 2017-18
Acct period: November 2017
Batch number: A094

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A094 CHECKS VOIDED

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<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
73843 (H)	11/14/17	1683 NJ DIV OF PENSION & BENEFITS	-2,000.00	581-18	11-000 -291 -270 -00	-2,000.00
Total checks voided:		1	-2,000.00			

SB360

Budget year: 2017-18
Acct period: November 2017
Batch number: A094
Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

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<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	2,000.00	.00
	602 Expenditures/Expenses	.00	2,000.00
	603 Encumbrances	2,000.00	.00
	753 Reserve for Encumbrances - Current Year	.00	2,000.00
Fund 10 totals:		----- 4,000.00 *	----- 4,000.00 *
Batch totals:		4,000.00 **	4,000.00 **

SB360

Budget year: 2017-18
Acct period: November 2017
Batch number: A097

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A097 CHECKS VOIDED

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<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
74321 (C)	11/20/17	1632 CHILDREN'S HOSPITAL OF PHILA	-925.23	925-18	11-212 -100 -320 -03	-925.23
Total checks voided:		1	-925.23			

SB360

Budget year: 2017-18
Acct period: November 2017
Batch number: A097
Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

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<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	925.23	.00
	602 Expenditures/Expenses	.00	925.23
	603 Encumbrances	925.23	.00
	753 Reserve for Encumbrances - Current Year	.00	925.23
Fund 10 totals:		----- 1,850.46 *	----- 1,850.46 *
Batch totals:		1,850.46 **	1,850.46 **

SB360

Budget year: 2017-18
Acct period: November 2017
Batch number: A105

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A105 CHECKS VOIDED

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<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
74747 (C)	11/28/17	11 USCINOWICZ, DORRIE	-1,568.75	1673-18	11-212 -100 -320 -03	-1,568.75
Total checks voided:		1	-1,568.75			

SB360

Budget year: 2017-18

Acct period: November 2017

Batch number: A105

Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

11/28/2017 11:52:27 AM

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<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	1,568.75	.00
	602 Expenditures/Expenses	.00	1,568.75
	603 Encumbrances	1,568.75	.00
	753 Reserve for Encumbrances - Current Year	.00	1,568.75
Fund 10 totals:		----- 3,137.50 *	----- 3,137.50 *
Batch totals:		3,137.50 **	3,137.50 **

SB360

Budget year: 2017-18
Acct period: November 2017
Batch number: A101

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A101 CHECKS VOIDED

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
73999 (C)	11/28/17	1619 GUITAR CENTER	-1,249.25	269-18	11-190 -100 -610 -10	-377.00
				269-18	11-190 -100 -610 -10	-308.25
				640-18	11-190 -100 -610 -10	-564.00
Total checks voided: 1			-1,249.25			

SB360

Budget year: 2017-18
Acct period: November 2017
Batch number: A101
Check Voiding Run

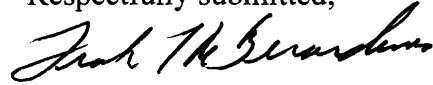
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

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Page 1 of 1

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	1,249.25	.00
	602 Expenditures/Expenses	.00	1,249.25
	603 Encumbrances	1,249.25	.00
	753 Reserve for Encumbrances - Current Year	.00	1,249.25
Fund 10 totals:		----- 2,498.50 *	----- 2,498.50 *
Batch totals:		2,498.50 **	2,498.50 **

Respectfully submitted,



Frank T. DeBerardinis, Ed.D.
Assistant Superintendent
for Business/Board Secretary

FTD:lms
11-30-17